



# **REPORT**

## **IPPC Financial Committee**

**25 November 2025**

**Virtual meeting**

**IPPC Secretariat**

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## 1. Opening of the meeting

- [1] The Co-Chairperson of the Financial Committee (FC), Temarama ANGUNA-KAMANA (Southwest Pacific), welcomed all participants to the meeting.
- [2] The FC elected Dris BARIK (Near East) as rapporteur.
- [3] The list of participants is attached to this report as Appendix 1.

## 2. Objectives of the meeting

- [4] The FC co-chairperson explained that the main objectives of this meeting were to consider the draft workplan and budget for the IPPC Secretariat (hereafter referred to as the “secretariat”) in 2026 and to consider revisions to the terms of reference (TOR) for the FC.

## 3. Adoption of the agenda

- [5] The FC adopted the agenda (Appendix 2).

## 4. Relevant financial and budgetary issues

### 4.1 Snapshot of IPPC Secretariat workplan and budget for 2025

- [6] The IPPC secretary presented, as of 21 November 2025, the secretariat’s workplan and budget for 2025. This showed that the funding from the FAO regular programme was projected to be spent by the end of the year, but there was a projected surplus in the IPPC Multidonor Trust Fund that would provide a buffer against inflationary increases in costs in 2026.

### 4.2 Snapshot of IPPC Secretariat workplan and budget for 2026

- [7] The secretariat presented the draft budget for the secretariat in 2026, which allowed for all the current activities to continue. The secretariat explained that the draft budget was only tentative, because the funding from FAO would only be confirmed early in 2026, the secretariat’s workplan had yet to be considered by the Commission on Phytosanitary Measures (CPM) Bureau (hereafter referred to as “the bureau”), and there were some new projects in the pipeline.

### 4.3 IPPC Secretariat workplan and budget for 2026 – discussion

- [8] The FC discussed the draft budget.
- [9] **Reserves.** The FC recognized the importance of holding a financial reserve but questioned what amount needed to be retained as the reserve.
- [10] **Secretariat time spent on projects.** The FC highlighted the need to protect core activities and suggested that, in the future, the budget could include extra information about the delivery of projects to ensure that projects did not take secretariat time away from core activities. The secretariat confirmed that any secretariat time spent on a project should be funded by the project and that succession planning was also needed.
- [11] **Evaluation.** The secretariat reported that, following the FC’s discussion in October about the need for another evaluation of the secretariat, FAO had confirmed that this might be possible in 2027 and would be paid for by FAO. The secretariat confirmed that they would explore whether this date could be earlier.
- [12] **Funding gaps.** The FC noted the core activities and additional activities requiring more resources in 2026.
- [13] The FC:
  - (1) *recommended* the draft IPPC Secretariat budget for 2026 to the bureau for consideration at its December 2025 meeting.

## 5. Revised terms of reference for the Financial Committee

- [14] As requested by the FC at its meeting in October 2025,<sup>1</sup> the secretariat had circulated draft new TOR for the FC, for consideration by the FC.<sup>2</sup> Some FC members had commented on the draft text in advance of this meeting and the revised version had then been shared with the FC.
- [15] The FC reviewed the draft TOC and made some further amendments.
- [16] **Objectives.** The FC agreed that strengthening risk management would have been a one-off task for the initial FC, and financial controls were instituted by FAO not the FC, so both objectives were no longer applicable.
- [17] **Scope of the Financial Committee.** The FC discussed whether it was the role of the FC to solicit resources, either within FAO or external to FAO. The FC acknowledged that the bureau does advocate for additional funding from FAO, but the FC could supplement these efforts.
- [18] **Functions of the Financial Committee.** The FC agreed that it was the role of the FC to review financial auditing reports and provide advice to the IPPC Secretariat on audit recommendations, but not to receive audit reports, as the FC was not a decision-making body and may (depending on the TOR) consist of volunteers. The FC could not recall any financial audit report ever being considered by the bureau or CPM but agreed that it was prudent to include the review of such reports as a role of the FC, in case the secretariat was audited in future.
- [19] The FC recognized that the FC was currently a sub-body of the bureau and hence reported to the bureau. The FC agreed that the FC should provide an annual financial oversight report to the CPM through the bureau.
- [20] **Structure of the Financial Committee.** The FC discussed a proposal that two models of membership for the FC should be included in the TOR: one where the FC consists of at least one volunteer representative from each region (with a minimum of four such members); and the other where it consists of all the bureau members. The FC acknowledged the likely difficulty in attracting volunteers and raised the more fundamental question of whether an independent FC was needed.
- [21] The FC recognized that regional representation would only be needed if the FC were a decision-making body and it would be very challenging to attract even four volunteer members. Also, the original drivers for establishing the FC in 2012 had been to support resource mobilization and to provide greater transparency, but there may be other ways of doing this. The FC therefore considered whether it would be more efficient for only one or two bureau members to report to the bureau on financial matters, with all bureau members still being “champions” for soliciting resources. In this scenario, the bureau agenda could include a standing item on finance.
- [22] The FC recognized that the dissolution of the FC would need to be agreed by the CPM. If the CPM chose to retain the FC, the CPM could also advise on the membership model to use, given the difficulties in attracting volunteers and the potential confusion caused by having two membership models in the same TOR.
- [23] The FC:
- (2) *requested* that the secretariat clarify the FAO financial auditing process with FAO;
  - (3) *recommended* to the bureau that CPM-20 (2026) be invited to consider whether the FC should be dissolved and its functions transferred to the bureau, with finance being a standing agenda item at meetings of the bureau;
  - (4) *agreed* that Samuel BISHOP (Europe) would write a draft CPM paper on this for consideration by the bureau; and

<sup>1</sup> FC 2025-10, agenda item 6.

<sup>2</sup> 02\_FC\_2025\_Nov.

- (5) *agreed* to pause the draft revision of the terms of reference for the FC, pending the outcome of the above discussions by the CPM Bureau and the CPM.

## **6. Any other business**

- [24] The FC co-chairperson highlighted the virtual meetings of the bureau to be held in December 2025 and the feedback that would be needed from bureau members on draft papers for CPM-20 (2026).

## **7. Actions / next steps**

- [25] The FC co-chairperson reviewed the actions agreed during this meeting.

## **8. Next meeting**

- [26] The next meeting of the FC is scheduled for March 2026 in Rome, Italy (in conjunction with the preparations for the CPM-20).

## **9. Close of the meeting**

- [27] The FC co-chairperson thanked everyone and closed the meeting.

**Appendix 1: List of participants**

Attended	Region / role	Name, address, number	e-mail
✓	Africa	<b>Mr Mamba Mamba DAMAS</b> Head of Plant Protection Division, Ministry of Agriculture, Intersection of Boulevard du 30 juin and Avenue Batetela, Commune of Gombe, Kinshasa, Democratic Republic of the Congo	<a href="mailto:damasmamba@yahoo.fr">damasmamba@yahoo.fr</a> ; <a href="mailto:damasmmb5@gmail.com">damasmmb5@gmail.com</a> ;
✓	Asia	<b>Mr Glenn F. PANGANIBAN</b> Director of the Bureau, Bureau of Plant Industry 692 San Andres St., Malate, Manila, 1004 Philippines	<a href="mailto:glenn.panganiban@da.gov.ph">glenn.panganiban@da.gov.ph</a> ; <a href="mailto:gfpanganiban@gmail.com">gfpanganiban@gmail.com</a> ;
✓	Europe	<b>Mr Sam BISHOP</b> Head of International Plant Health Policy Department for Environment, Food and Rural Affairs UK	<a href="mailto:sam.bishop@defra.gsi.gov.uk">sam.bishop@defra.gsi.gov.uk</a> ;
✓	Latin America and Caribbean	<b>Mr Larry Mauricio RIVERA</b> General Coordinator of Plant Health Agency for Plant and Animal Health Regulation and Control, Eloy Alfaro and Federico Gonzalez Suarez, Av. Interocianico Km 1/2, La Granja Sector, Ecuador	<a href="mailto:larry.rivera@agrocalidad.gob.ec">larry.rivera@agrocalidad.gob.ec</a> ;
✓	Near East	<b>Mr Barik DRIS</b> Chef de la Division de la Protection des Végétaux Office National de Sécurité Sanitaire des Produits Alimentaires (ONSSA) Morocco	<a href="mailto:dris.barik@onssa.gov.ma">dris.barik@onssa.gov.ma</a> ; <a href="mailto:barikdris@gmail.com">barikdris@gmail.com</a> ;

	North America (Co-Chairperson)	<b>Ms Michelle GRAY</b> International Phytosanitary Standards Coordinator, USDA APHIS Plant Protection and Quarantine, 920 Main Campus Drive, Suite 200, Raleigh, NC 27606 United States of America	<a href="mailto:michelle.l.gray@usda.gov">michelle.l.gray@usda.gov</a> ;
✓	Southwest Pacific (Co-Chairperson)	<b>Ms Temarama ANGUNA-KAMANA</b> Head of the Ministry of Agriculture PO Box 302, Victoria Park, Avarua, Rarotonga, Cook Islands	<a href="mailto:temarama.anguna@cookislands.gov.ck">temarama.anguna@cookislands.gov.ck</a> ;

### IPPC Secretariat

Region / Role	Name, mailing, address, telephone, nationality	Email address
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IPPC Secretariat	Ms Rebecca LEE	



**Appendix 2: Agenda**

<b>AGENDA ITEM</b>		<b>DOCUMENT</b>	<b>PRESENTER</b>
<b>1.</b>	<b>Opening of the Meeting</b>		PEROTTI (IPPC Secretary) / ANGUNA - KAMANA (FC Co-chair)
<b>2.</b>	<b>Objectives of the meeting</b>		ANGUNA - KAMANA
<b>3.</b>	<b>Adoption of the Agenda</b>	01_FC_2025_Nov	ANGUNA - KAMANA
<b>4.</b>	<b>Relevant financial and budgetary issues</b>		
4.1	Snapshot of IPPC Secretariat Work plan and Budget for 2025	Presentation (posted as pdf)	PEROTTI
4.2	Snapshot of IPPC Secretariat Work plan and Budget for 2026	Presentation (posted as pdf)	PEROTTI
4.3	IPPC Secretariat Work plan and Budget- for 2026 - discussion		IPPC Secretariat / SEIGNEURIN
<b>5.</b>	<b>Revised Terms of Reference (TORs) for the financial committee</b>	02_FC_2025_Nov	IPPC Secretary / ANGUNA - KAMANA
<b>6.</b>	<b>Any other business</b>		FC/Secretariat
<b>7.</b>	<b>Actions / next steps</b>	<i>(at the meeting)</i>	ANGUNA - KAMANA / Secretariat
<b>8.</b>	<b>Next Meeting</b>		
<b>9.</b>	<b>Closing of the Meeting</b>		