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Convention

# **REPORT**

## **IPPC Financial Committee**

**19 June 2025**

**Rome, Italy**

**IPPC Secretariat**

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## 1. Opening of the meeting

- [1] The Co-Chairpersons of the Financial Committee (FC), Michelle GRAY (North America), and Temarama ANGUNA – KAMANA (Southwest Pacific) welcomed all participants to the meeting.
- [2] Sarah BRUNEL, Officer-in-Charge for daily matters, reassured the FC that, during the transition to the new IPPC secretary, the IPPC Secretariat (hereafter referred to as the “secretariat”) was committed to remaining financial stable.

## 2. Meeting arrangements

- [3] The list of participants is attached to this report as Appendix 1.

## 3. Objectives of the meeting

- [4] The secretariat referred the FC to the report of their March meeting and explained that this meeting was essentially a continuation of the discussions in March 2025, although the membership changed.
- [5] The FC chairperson summarized the main objectives of the meeting. These included: updating the new FC membership with roles and responsibilities contained in the Terms of Reference of the IPPC Financial Committee (FC); giving FC members an overview of the implementation of the 2025 work plan and budget and giving FC members an update on the financial position of the IPPC Secretariat.

## 4. Adoption of the agenda

- [6] The FC adopted the agenda (Appendix 2).

## 5. Relevant financial and budgetary issues

### *Terms of Reference of the Financial Committee*

- [7] FC members were informed that the FC was established in 2012 under the IPPC Resource Mobilization Strategy. The FC, initially comprising of four CPM Bureau-selected members (expanded to whole Bureau after Covid-19), ensures financial transparency and oversight. The FC assists with budgeting, reporting, resource mobilization, and transparency procedures.

### *2025 IPPC Secretariat Work Plan and Budget*

- [8] The Secretariat explained that, in 2014, the IPPC Secretariat Enhancement Evaluation Recommendation no. 1 stated that: “*One annual work plan and budget for the Secretariat should be developed and approved by the Bureau and it should include clear and achievable objectives, with as detailed as possible breakdown of activities, and required resources in terms of both staff and funding...*”.
- [9] Since then, the IPPC Secretariat has been developing the work plan and budget document to be presented at the CPM meeting, annually.
- [10] The secretariat further noted that the IPPC Secretariat has 4 main sources of funding: FAO Regular programme allotment; IPPC Multi-donor trust fund; Projects and In-kind contributions (non-financial).
- [11] Timeline of the work plan and budget is the following:
- In June, CPM Bureau/FC receives preliminary information about next year’s work plan and budget.
  - In October, CPM Bureau/FC discusses details of next year’s work plan and budget and gives guidance to the Secretariat on the following year’s priorities.
  - In November, secretariat holds a series of meetings to define the work plan and budget; then all team leads agree on the draft work plan and budget for the following year.

- In December, CPM Bureau reviews and approves the work plan and budget for presentation and approval at CPM.
- Between December and CPM, Secretariat adjusts the work plan and budget based on CPM Bureau's suggestions.
- In March/April, CPM approves the work plan and budget.

#### ***Financial position of the IPPC Secretariat - update***

- [12] The secretariat gave a presentation on the secretariat's financial position. The secretariat explained that the finances were sound, with the balance of the regular-programme funding projected to be zero by the year end and the balance in the MDTF being USD 3.03 million as at June 2025. Of the latter, almost 80% was earmarked and the remainder was unearmarked.
- [13] By June 2025, the IPPC Secretariat received contributions to the IPPC Multi-donor trust fund at the cumulative amount of USD 700,000 from Australia, Canada, Republic of Korea, Ireland and New Zealand.
- [14] The FC Co-Chairperson from Southwest Pacific noted that it is important for the Secretariat to ensure the budget for the IPPC regional workshops, especially in the Southwest Pacific region. The Bureau member from Asia inquired about the balance of the IPPC MDTF while a Secretariat member inquired about the merit of having the FC meeting given that the FC membership is the same as the Bureau membership.

### **6. Next meeting**

- [15] The next meeting of the FC is scheduled for October 2025.

### **7. Close of the meeting**

- [16] The FC Co-Chairpersons thanked everyone and closed the meeting.

**Appendix 1: List of participants**

Attended	Region / role	Name, address, number	e-mail
	Africa	<b>Mr Mamba Mamba DAMAS</b> Head of Plant Protection Division, Ministry of Agriculture, Intersection of Boulevard du 30 juin and Avenue Batetela, Commune of Gombe, Kinshasa, Democratic Republic of the Congo	<a href="mailto:damasmamba@yahoo.fr">damasmamba@yahoo.fr</a> ; <a href="mailto:damasmmb5@gmail.com">damasmmb5@gmail.com</a> ;
✓	Asia	<b>Mr Glenn F. PANGANIBAN</b> Director of the Bureau, Bureau of Plant Industry 692 San Andres St., Malate, Manila, 1004 Philippines	<a href="mailto:glenn.panganiban@da.gov.ph">glenn.panganiban@da.gov.ph</a> ; <a href="mailto:gfpanganiban@gmail.com">gfpanganiban@gmail.com</a> ;
✓	Europe	<b>Mr Sam BISHOP</b> Head of International Plant Health Policy Department for Environment, Food and Rural Affairs UK	<a href="mailto:sam.bishop@defra.gsi.gov.uk">sam.bishop@defra.gsi.gov.uk</a> ;
✓	Latin America and Caribbean	<b>Mr Larry Mauricio RIVERA</b> General Coordinator of Plant Health Agency for Plant and Animal Health Regulation and Control, Eloy Alfaro and Federico Gonzalez Suarez, Av. Interocianico Km 1/2, La Granja Sector, Ecuador	<a href="mailto:larry.rivera@agrocalidad.gob.ec">larry.rivera@agrocalidad.gob.ec</a> ;
✓	Near East	<b>Mr Barik Dris</b> Chef de la Division de la Protection des Végétaux Office National de Sécurité Sanitaire des Produits Alimentaires (ONSSA) Morocco	<a href="mailto:dris.barik@onssa.gov.ma">dris.barik@onssa.gov.ma</a> ; <a href="mailto:barikdris@gmail.com">barikdris@gmail.com</a> ;

✓	North America (Co-Chairperson)	<b>Ms Michelle GRAY</b> International Phytosanitary Standards Coordinator, USDA APHIS Plant Protection and Quarantine, 920 Main Campus Drive, Suite 200, Raleigh, NC 27606 United States of America	<a href="mailto:michelle.l.gray@usda.gov">michelle.l.gray@usda.gov</a> ;
✓	Southwest Pacific (Co-Chairperson)	<b>Ms Temarama ANGUNA-KAMANA</b> Head of the Ministry of Agriculture PO Box 302, Victoria Park, Avarua, Rarotonga, Cook Islands	<a href="mailto:temarama.anguna@cookislands.gov.ck">temarama.anguna@cookislands.gov.ck</a> ;

### IPPC Secretariat

Region / Role	Name, mailing, address, telephone, nationality	Email address
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IPPC Secretariat	Ms Paola SENTINELLI	<a href="mailto:paola.sentinelli@fao.org">paola.sentinelli@fao.org</a>
IPPC Secretariat	Ms Sarah BRUNEL	<a href="mailto:Sarah.Brunel@fao.org">Sarah.Brunel@fao.org</a>
IPPC Secretariat	Mr Descartes KOUMBA	<a href="mailto:Descartes.Koumba@fao.org">Descartes.Koumba@fao.org</a>

**Appendix 2: Agenda**

AGENDA ITEM		DOCUMENT NO.	PRESENTER
1.	Opening of the Meeting	--	BRUNEL / FC CHAIRPERSON
2.	Meeting Arrangements	--	BENOVIC
3.	Objectives of the meeting	--	FC CHAIRPERSON
4.	Adoption of the Agenda	01_FC_2025_Jun	FC CHAIRPERSON / FC
5.	Relevant financial and budgetary issues		
	<ul style="list-style-type: none"><li>• <a href="#">Terms of Reference for the FC</a></li><li>• 2025 IPPC Secretariat Work plan and Budget</li><li>• Financial position of the IPPC Secretariat - update</li></ul>	PPT	BENOVIC/FC CHAIRPERSON/FC
6.	Next Meeting	--	FC CHAIRPERSON
7.	Closing of the Meeting	--	FC CHAIRPERSON