



Food and Agriculture  
Organization of the  
United Nations



International  
Plant Protection  
Convention

## **REPORT**

# **IMPLEMENTATION AND CAPACITY DEVELOPMENT COMMITTEE (VIRTUAL MEETING N°3)**

**Rome, Italy**

**24 June, 1 and 15 July 2020**

**IPPC Secretariat**

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## 1. Introduction

- [1] The meeting was opened by the IPPC Secretariat and all IC members and observers were welcomed. The IC Chairperson, Ms. Olga LAVRENTJEVA also welcomed the participants and thanked them for providing comments via the Online Comment System (OCS) prior to the meeting, which should will help focus the discussions.

## 2. Meetings Arrangements

- [2] As it was anticipated that there would be in-depth discussions, the IC agreed to hold three virtual meetings (VMs) to fully discuss the Implementation and Capacity Development (ICD) list of topics: IC VM03 (A) on 24 June, 2020, IC VM03 (B) on 1st July, 2020 and IC VM03 (C) on 15 July, 2020.

### 2.1 Election of the Rapporteur

- [3] Mr Yuji KITHARA (Japan) was elected as rapporteur for these three meetings.

### 2.2 Adoption of the Agenda

- [4] The Agenda<sup>1</sup> was adopted during the IC VM03 (A) without modifications. This same Agenda was followed during the three IC virtual meetings on ICD list of topics and is attached as Appendix 1.

## 3. Administrative Matters

### 3.1 Documents list

- [5] The IPPC Secretariat reviewed the documents at the first meeting (IC VM03 (A)), a list of the meeting documents is attached as Appendix 2.

### 3.2 Participants list

- [6] The List of Participants for the three VMs is attached as Appendix 3.
- [7] Ms Sally JENNINGS informed the participants about her decision to resign from the IC due to personal issues.
- [8] The IC
- *Noted the* resignation of Ms Sally JENNINGS and thanked her for her years of contribution.

## 4. List of Implementation and Capacity Development Topics

- [9] The purpose of the discussion on the list of Implementation and Capacity Development (ICD) topics<sup>2</sup>, was to explore and recommend the ways to move forward the work on the topics based on the level of priority, potential linkages between topics, and recommendations of Task Force for Topics (TFT) and ongoing work of the IFU.
- [10] There were 33 topics on the ICD list of topics to be discussed.
- [11] The ICD topics that were discussed at this meeting is attached as Appendix 4.
- [12] This report provides a summary of the discussions on ICD list of topics which was held in these three VMs and the IC agreed options to move forward on these topics.
- [13] The report presents the outcome of the discussions according to the grouping of topics that was presented in the IC paper<sup>3</sup>.

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<sup>1</sup> VM03\_01\_IC\_2020\_Jun Agenda

<sup>2</sup> List of Implementation and Capacity Development Topics: <https://www.ippc.int/en/publications/86844/>

<sup>3</sup> VM03\_04\_IC\_2020\_Jun Grouping of topics for discussion

#### 4.1 Introduction on ICD topics

- [14] Mr Chris DALE (Australia), the Task Force on Topics IC lead provided a presentation to introduce background information on the Call for Topics: Standards and Implementation as well as Implementation and Capacity Development (ICD) Topics. He clarified that the current list is composed of 32 ICD Topics for the IC discussion, including legacy topics that were being worked on, either by the Capacity Development Committee (CDC) or IPPC Secretariat through different initiatives and projects prior to the IC being established in late 2017. He also explained how the topics that were submitted in response to 2018 Call for topics<sup>4</sup> were reviewed by the Task Force on Topics (TFT) and adopted by the CPM-14 (2019) and then included in the ICD list of topics.
- [15] The IPPC Secretariat complemented the information by providing the IC with additional clarifications regarding the approaches to be followed during the meeting, highlighting that the Secretariat had provided additional information on some topics and proposed options<sup>5</sup> for the IC consideration noting that the IC should discuss the topics.

#### 4.2 Implementation and Capacity Development Topics- Deciding on next steps

- [16] To discuss the ICD topics, the IC assigned a lead for each topic was invited to present the background information on the topic. The IC lead also summarized the comments submitted through OCS and presented the IC with what they felt was the preferential option(s) to move forward.
- [17] The topics are presented in Appendix 4, for referencing, the row number from the appendix is used when reviewing the topics below (e.g. N° XX).

##### 4.2.1. Export - Import related topics

*(N° 01) - Development and implementation of regulations and legislation to manage phytosanitary risks on regulated articles for NPPOs, Guide (2018-008).*

- [18] The IC lead on this topic discussed the comments provided by the IC and noting his preference to develop an Outline for the guide based on whatever information is available (submission form, draft ISPM on sea containers, sea containers complementary action plan, Task Force on Sea Containers (SCTF) resources, results of sea containers questionnaire, CPM recommendation on food aids, draft recommendation on contaminating pests, New Zealand and Australian sea containers hygiene system...). Then the SCTF could be invited to comment on the draft Outline, and these comments would be considered and the draft Outline revised as needed prior to being sent for consultation.
- [19] He also specified that the SCTF may be consulted as appropriate as this topic covers issues that fall under the SCTF mandate and the IC Chairperson noted that any relevant feedback is welcome.
- [20] The IPPC Secretariat clarified that the SCTF mandate has been extended for another year.
- [21] The IC
- Requested the IPPC Secretariat, in consultation with the IC lead to draft an Outline for a Guide on *the Development and implementation of regulations and legislation to manage phytosanitary risks on regulated articles for NPPOs (2018-008)* based on information available.

<sup>4</sup> 2018 Call for Topics: Standards and Implementation: <https://www.ippc.int/en/core-activities/standards-and-implementation/call-for-topics-standards-and-implementation/>

<sup>5</sup> VM03\_02\_IC\_2020\_Jun: Implementation and Capacity Development Topics- Deciding on next steps

**(N° 02) - Developing Phytosanitary Security Procedures, Guide (2018-028)**

[22] The IC lead on this topic summarized the IC comments and options available. She expressed that most of comments submitted preferred Option I, which recommend this issue be addressed when the Export Certification Guide and Transit Guide are revised.

[23] The IC

- *Agreed to deal with the topic on Developing Phytosanitary Security Procedures (2018-028) during any future revision of the Export Certification Guide and Transit Guide.*

**(N° 06) - e-Commerce Guide for plants, plant products and other regulated articles (2017-039)**

[24] The IPPC Secretariat lead summarized the comments on the e-Commerce topic. The IC supports continuing work on the e-Commerce Guide as proposed. One IC member noted that the IC is currently identified as the drafting body for this guide and the IC agreed that this should be changed to reflect that a working group should be established and tasked with development of the guide.

[25] It should be noted that the CPM Bureau at their June 2020 virtual meeting<sup>6</sup> raised the priority of this topic from 3 to 1.

[26] As this topic was added to the List of topics without going through the call for topics, submission form or draft Outline was not available. The IPPC Secretariat had developed the submission form and a draft Outline for the Guide. These are now posted on the IPP<sup>7</sup>. The draft Outline for the Guide was approved by the IC and sent for consultation.

[27] Work on development of the Guide is continuing, thanks to a financial contribution to the e-Commerce Programme by Canada and a work plan for the Guide will be developed and a call for experts is expected to go out in June, after the IC approves the Outline for the Guide.

[28] The IC:

- *Noted the ongoing work on the topic e-Commerce Guide for plants, plant products and other regulated articles (2017-039)*
- *Agreed to change the drafting body for the e-Commerce Guide for plants, plant products and other regulated articles (2017-039) from the IC to a Working Group.*

**(Other topic) Risk based inspection of imported consignments (2018-022)**

[29] The IC lead on this topic, provided background information on this topic, clarifying that it was not amongst the original list of ICD topics. The CPM-14 (2019) adopted this topic but recommended that it was to be determined if it should be developed as either a standard or as implementation material. She informed the IC that NAPPO has completed the first draft of Part 1 of the Risk-Based Sampling (RSB) Manual and it will be going to NAPPO editorial review at the end of June 2020. Part 1 of this regional Manual includes an introduction, what is RBS, why use it, how to begin implementing RBS, a section on frequently asked questions and several RBS implementation case studies from around the world. The Appendices of the RBS Manual include all the tools - sample size calculator, hypergeometric tables - needed for NPPOs to implement RBS. She highlighted that NAPPO would be happy to provide the manual to the IPPC community for use by all CPs. This approach was supported by several IC members. The IC thought that proposed priority for this topic should be discussed afterwards.

<sup>6</sup> 2020-06 CPM Bureau Virtual Meeting Report: <https://www.ippc.int/en/publications/88454/>

<sup>7</sup> Draft Outline for the e-Commerce Guide : <https://www.ippc.int/en/publications/88597/>

- [30] The IPPC Secretariat highlighted that if NAPPO wishes to submit its guide for the wide use by the phytosanitary community then it should follow the procedures for contributed resources, otherwise the development of the IPPC guide on the topic should follow the IC agreed Process for the Development of the IPPC Guides and Training Materials. It was also noted that if an ISPM would be developed for this topic, it should be considered when developing a guide.
- [31] One of the IC observers, highlighted that the dealing with the topic as with an ICD topic and the development of the relevant guide still might not be sufficient to accommodate gaps and needs identified by the submitter. There might still be some discussions raised at the CPM as to whether or not to complement the guide with an ISPM. This might become clearer once work on the guide begins and then the IC would be in a better position to determine the priority for this topic.
- [32] The IC:
- *Agreed* to recommend to the CPM that topic, *Risk based inspection of imported consignments* (2018-022) should be added to the list of ICD topics to be developed as a guide.
  - *Requested*, the IC lead, to develop a draft Outline for the guide and work with the IC Sub-group for IRSS and the IPPC Secretariat to examine linkages between the topic: *Risk based inspection of imported consignments* (2018-022) and the topic for an IRSS Study on Developing Guidance on Risk-based Border Management (IRSS:2019-013) and e-Commerce related activities.

**(N° 16)- Pest Free Areas eLearning (2017-044)**

- [33] The IC lead on Pest Free Areas eLearning reminded the IC that during the May 2019 IC meeting, Ms Sally JENNINGS (New Zealand), proposed to assist with the development of Pest Free Areas (PFA) eLearning (2017-044) based on the IPPC Guide on PFAs and technical resources presented at the IPPC International Symposium on PFA and Surveillance<sup>8</sup>. He highlighted that most of the IC comments received for this topic supported this idea to develop an eLearning on PFAs.
- [34] One of the IC members expressed a willingness to initiate the development of the eLearning.
- [35] The IPPC Secretariat suggested to involve the experts of PFAs Guide Working group, if the development of Pest Free Areas eLearning is initiated.
- [36] The IC:
- *Requested* the IPPC Secretariat to consult with donors to see if financial resources could be allocated for the development of the *Pest Free Area eLearning* (2017-044) based on the IPPC Guide for Establishing and Maintaining Pest Free Areas and the International Symposium on PFA and Surveillance (2019) outputs.
  - *Agreed* to base the final decision on the initiation of the development of the of the *Pest Free Area eLearning* (2017-044) on the results of the discussion on the implementation plan for the Guide for Establishing and Maintaining Pest Free Areas.

**(N° 18)- Implementation of official control (ISPM 5; Supplement 1) and pest free areas (ISPM 4), Guide (2018-007)**

- [37] No IC lead has been assigned for this topic and it was suggested that Mr Dominique PELLETIER could present this topic as it is related to PFA eLearning (2017-044) topic.
- [38] The IC lead on this topic, provided some background information highlighting that the TFT considered that this proposed topic is potentially complementary to work on the development of the Pest status

<sup>8</sup> IPPC International Symposium for Pest Free Areas and Surveillance: <https://www.ippc.int/en/core-activities/capacity-development/symposia/symposium-on-pfas-and-surveillance/>



Guide (2017-048) and the ongoing revision of ISPM 8 Determination of pest status in an area (2009-005) and this topic was already being addressed.

[39] Based on the comments received, the IC lead recommended this topic to be removed from the list of ICD topics as it was already addressed in the *Pest Status Guide* (2017-048).

[40] The IC

- Agreed that when the *Pest Status Guide* (2017-048) is published the topic *Implementation of Official Control (ISPM 5; Supplement 1) and Pest Free Areas (ISPM 4) Guide* (2018-007) should be considered as complete.
- Recommended the CPM remove the topic *Implementation of Official Control (ISPM 5; Supplement 1) and Pest Free Areas (ISPM 4) Guide* (2018-007) from the list of Implementation and Capacity Development topics as all related issues will be covered in the *Pest Status Guide* (2017-048).

#### **4.2.2. ISPM 15 (Regulation of wood packaging material in international trade) related topics**

[41] The three following ISPM 15 related topics were discussed together:

- (N° 07) - ISPM 15 treatment: Dielectric heat treatments, Guide (2012-015)
- (N° 08)- ISPM 15 treatment: Approval and monitoring of heat treatment and dielectric heat treatment facilities, Guide (2017-043)
- (N° 11)- ISPM 15 implementation guidelines for non-compliance, Guide (2018-012)

[42] The IC lead on the first two topics (2012-015) and (2017-043) summarized the relevant comments. The IC discussed the inclusion of dielectric heat treatments in a guide, given that this treatment does not seem to be widely used and there are no known dielectric heat treatment facilities in use for treating wood packaging material according to ISPM 15.

[43] The IC lead on *ISPM 15 implementation guidelines for non-compliance, Guide* (2018-012) summarized the relevant IC comments, which supported merging this topic with the other ISPM 15 related topics and emphasized the importance of managing non-compliance.

[44] The both IC leads reported that the comments from IC supported the proposal to merge the three ISPM 15 related topics to produce a single comprehensive guide to support the implementation of this ISPM.

[45] The Secretariat informed the IC that it was not aware of any dielectric heat treatment facility approved for use according to ISPM 15. An IC member proposed to conduct a survey to identify countries which have a dielectric heat treatment facility approved for use according to ISPM 15 and this data could help determine if and what type of guidance was needed for ISPM 15 Dielectric heat treatments.

[46] The IC was reminded that a call for experts and technical resources to support the development of this guide (related to topics: (2012-015) and (2017-043)) had been issued in 2019 but due to lack of funds at the time, work did not progress. The IPPC Secretariat informed the IC that there was now funding available to progress the work guide.

[47] The IC:

- Agreed to recommend the following three topics ISPM 15 treatment: Dielectric heat treatments, Guide (2012-015), ISPM 15 treatment: Approval and monitoring of heat treatment and dielectric heat treatment facilities, Guide (2017-043), and ISPM 15 implementation guidelines for non-compliance, Guide (2018-012) related to ISPM 15 (Regulation of wood packaging material in international trade) be merged into one topic Guide to support the implementation of ISPM 15 (2017-043).



- *Requested* the working group for the Guide to support the implementation of ISPM 15 to consider the issues regarding the use of dielectric heat treatment and to propose a way forward.

**(N° 13)- Managing non-compliant treated consignments, Guide (2018-027)**

[48] The IC lead reported that she received split comments on this item, but she suggested that the most appropriate was to initiate a revision of the Export Certification Guide and Import Verification Guide which would also address the topic Developing Phytosanitary Security Procedures (2018-028).

[49] The IC

- *Agreed* to address the topic *Managing non-compliant treated consignments* (2018-027) and *Developing Phytosanitary Security Procedures* (2018-028) when the Export Certification and Import Verification guides are next revised.

**4.2.3. Authorization related topic**

**(N° 14)- IPPC Guide on the development and implementation of programmes for the authorization of entities to perform phytosanitary actions (2018-040)**

[50] The IC lead informed the IC that this topic was moved from priority 1 to priority 2. He also informed the IC that an IRSS study was being finalized on this topic.

[51] The IPPC Secretariat informed the IC the SC had not reached consensus on an associated draft ISPM *Requirements for NPPOs if authorizing entities to perform phytosanitary actions* (2014-002) and had asked for guidance from the CPM on how to move forward on this topic. The IC were also informed that in July 2020<sup>9</sup>, the CPM Bureau provided guidance to the SC on behalf of the CPM and requested the Standards Committee to present the draft ISPM to the CPM for adoption.

[52] The IC lead for the IC Sub-group for IRSS clarified that this IRSS study on this subject may only be descriptive and neutral. The IPPC Secretariat suggested not to start development work on this guide until the standard is officially adopted. The SC representative informed the IC that the SC had recently agreed to hold a webinar on this topic, which will be planned for October 2020.

[53] The IC lead on this topic noted the overall agreement to wait for CPM adoption of this draft standard and for the IC to develop a discussion paper on this issue to be submitted to the CPM for discussion.

[54] The IC

- *Agreed* to wait for a CPM decision and invited the IC lead to work with IPPC Secretariat to prepare a discussion paper on authorization for CPM.

**4.2.4. Surveillance and *Xylella fastidiosa* related topics**

**(N°9) - Plant Pest Surveillance, Guide- Revision (2017-049)**

[55] The IC lead on Plant Pest Surveillance, Guide-Revision (2017-049) introduced the topic and provided some background regarding the revision process related to this topic.

[56] The IC discussed if a specific annex on *Xylella fastidiosa* should be included in the guide and felt it was best to keep the guide as generic as possible.

[57] The IC lead asked the IPPC Secretariat to clarify whether there were funds available to work on this guide now. The IPPC Secretariat clarified that as there were no expenditures for travel at this time, there were funds available to design and publish guide on surveillance and that work on the revision of this guide was already under way.

<sup>9</sup> 2020-07 CPM Bureau virtual meeting report: <https://www.ippc.int/en/publications/88659/>

[58] The IC

- Agreed to maintain the *Pest Surveillance Guide revision (2017-049)* as generic as possible describing the framework of surveillance and to not include annexes on specific pests.

**(N°25)- Plant health surveillance portal (2015-015)**

[59] The IC lead on *Plant health surveillance portal (2015-015)*, introduced the topic and mentioning that it was part of the Global Surveillance Programme. He informed the IC that a portal is being developed in Australia. The IPPC Secretariat clarified that once the portal is ready, it should be submitted through the Contributed Resources process and reviewed by the IC. If recommended by the IC, it could then be linked to the IPP Surveillance component page. One IC member raised a concern that since this portal is not an official FAO website, however the IPPC Secretariat clarified that this was the case for most contributed resources and links could be presented. He also went on to say that if this portal was posted as contributed resource on the IPP, the link to it could also be incorporated into the Surveillance component page.

[60] The IC:

- Requested the IC lead for the Surveillance programme to help ensure the Australian NPPO submits the Surveillance portal to the IPPC Secretariat through the Contributed Resources process once work has been completed.

**(N°4)- Guidelines for surveillance of *Xylella fastidiosa*, Guide (2018-037) and topic (N°5) - Guidelines for inspection of consignments for *Xylella fastidiosa* at points of entry, Guide (2018-038).**

[61] The IC lead on topics – Guidelines for surveillance of *Xylella fastidiosa*, Guide (2018-037) and Guidelines for inspection of consignments for *Xylella fastidiosa* at points of entry, Guide (2018-038), briefly described the purpose and scope of these guides and the related options.

[62] IC discussed the two topics and felt they should be dealt with under the development of a pest specific guide within the framework of the Pest Outbreak Alert and Response System programme. A proposed guide could contain all related information such as: PRA, surveillance, diagnostic, inspection procedures and available import requirements. An IPP component page on specific pests could support the guide with additional information.

[63] The IC:

[64] agreed that the following two topics: Guidelines for surveillance of *Xylella fastidiosa*, Guide (2018-037) and Guidelines for inspection of consignments for *Xylella fastidiosa* at points of entry, Guide (2018-038) should be dealt with within the framework of the Pest Outbreak Alert and Response System programme, if relevant to this topic.

**(N°29) -Smartphone application to monitor *Xylella fastidiosa* for all relevant stakeholders and a mapping system to follow up on its global distribution, Tool available on the IPP (2018-023)**

[65] No IC lead has been assigned for this topic and it was suggested that Mr Chris DALE could present this topic as it is related to *Xylella fastidiosa* topics. He provided some background on this topic and the IC agreed that this issue might be best dealt with under the Surveillance programme and a call should be made to help collect other such types of applications.

[66] The IC

- Agreed to recommend the IPPC Secretariat address the topic Smartphone application to monitor *Xylella fastidiosa* for all relevant stakeholders and a mapping system to follow up on its global

distribution, Tool available on the IPP (2018-023) within the broader Surveillance programme by issuing a call for contributed resources to collect applications like this that monitor pests.

- Agreed to recommend to CPM the removal of the topic on Smartphone application to monitor *Xylella fastidiosa* for all relevant stakeholders and a mapping system to follow up on its global distribution, Tool available on the IPP (2018-023) from the list of Implementation and Capacity Development topics.

#### **4.2.5. Pest Risk Analysis and Pest risk management related topics**

##### **(N° 03)- *Guidance on assessing the risk of introduction of pests with seeds, Guide (2018-036)***

[67] The IC lead suggested, in view of the IC comments received and the discussion that this topic should be put on hold until there is the clarity on how a proposed Technical Panel on PRA (the request had been submitted to CPM-15) is going to approach the review of all PRA related topics and possible revisions of related ISPMs in view of the discussion and comments received.

[68] The IC

- Agreed to put the topic *Guidance on assessing the risk of introduction of pests with seeds, Guide (2018-036)* on hold until there is the clarity on how a proposed Technical panel on PRA is going to approach the review of all PRA related topics and possible revisions of related ISPMs.
- Agreed that future work on the topic should take into account the SC work on the following topics: Supplement on Guidance on the concept of probability of transfer to a suitable host and establishment as used in a pest risk analysis for quarantine pests to ISPM 11 (Pest risk analysis for quarantine pests) (2015-010) and Design and use of systems approaches for phytosanitary certification of seeds (Annex to ISPM 38 International movement of seeds) (2018-009).

##### **(N° 12)- *Guidelines for the management of plants and plant products carried by entry passengers, awareness raising materials (2018-017)***

[69] The IC lead introduced the topic and suggesting that the IC moves forward with developing proposed awareness materials for passengers if it is not included in the activities proposed by the IYPH Steering Committee.

[70] The Secretariat informed the IC that the IYPH International Steering Committee (ISC) is currently considering the inclusion of this topic in their communication action plan<sup>10</sup>. The IC agreed that they should wait for this material to be produced and then review it to see if it addressed the relevant issues. If not, work on these guidelines should progress and the IYPH materials could be further developed under the auspices of the IPPC Secretariat and considered as supplementary materials for the *Guide on Pest Risk Management* (2017-047).

[71] The IC:

- Agreed to wait until the IYPH International Steering Committee (ISC) develops materials related to entry passengers as part of their communication action plan on a public awareness campaign for passengers in airports.
- Requested the IPPC Secretariat lead for IYPH to keep t the IC lead and the IFU informed and possibly involved in the development of the IYPH campaign for passengers.

<sup>10</sup> IYPH Action plan (Annex 3) :

[https://www.ippc.int/static/media/uploads/iyp/2020/01/08/Report\\_IYPH\\_ISC\\_3rdMeeting\\_2020-01-03.pdf](https://www.ippc.int/static/media/uploads/iyp/2020/01/08/Report_IYPH_ISC_3rdMeeting_2020-01-03.pdf)

- *Agreed* to review the IYPH materials produced for the campaign for passengers to see if they addressed the concerns related to the topic on *Guidelines for the management of plants and plant products carried by entry passengers, awareness raising materials* (2018-017).
- *Agreed* that if IYPH materials produced for the campaign for passengers did not cover the topic adequately the IC should develop supplementary materials for the *Guide on Pest Risk Management* (2017-047).

**(N° 23)- *Pest Risk Management Guide* (2017-047)**

[72] The IC lead on *Pest Risk Management Guide* (2017-047) provided background of topic and summarized the discussion suggesting to move forward with option which suggested to wait until the SC discusses the issues related to the draft ISPM *Pest risk management for quarantine pests* (2014-001).

[73] The IC:

- *Agreed* to wait for the SC to discuss the draft ISPM on *Pest risk management for quarantine pests* (2014-001) and then discuss how to move forward on this topic.

**(N° 10)- *Guide on Contingency planning* (2019-012)**

[74] The IC lead on *Guide on Contingency planning* (2019-012) introduced the topic and highlighted that a CPM decision on the inclusion of the guide in the list of topics is needed prior to moving forward to country consultation on a draft outline. This way to move forward was supported by the other IC members.

[75] The IPPC Secretariat clarified that this Guide would be funded under an EU-funded project that included work on strengthening Pest Outbreak Alert and Response Systems as well as through the COMESA Trade Facilitation Project<sup>11</sup>. An Outline of the guide is being developed and will be presented to the IC for their consideration.

**(N° 31)- *Strengthening pest outbreak alert and response systems* (2017-051)**

[76] The IC lead introduced the topic and noted that the IC agreed to move forward on this topic.

[77] The IPPC Secretariat clarified that the current topic is going to be discussed at the coming CPM Bureau meeting in July 2020 and the Bureau will be requested to establish a CPM Focus Group (FG) on this subject and to approve their Terms of Reference. It is hoped to hold this FG meeting as soon as possible.

[78] The IC Chair highlighted that the IC role and potential participation in the Focus Group work should be better defined. The IPPC Secretariat responded that the FG will meet and present their findings to the CPM which will provide guidance on how to address this topic. He also reminded the IC that they will have oversight of the EU Project that is providing funds for this work.

[79] The IC

- *Agreed* to wait for the outcome of the CPM Bureau discussion on the topic.

**4.2.6. Fruit flies standards related topics**

[80] The IPPC Secretariat provided some background on these topics (N° 21) - *Fruit fly phytosanitary procedures, Guide* (2017-040) and (N° 22) - *Fruit fly standards, Guide on suite of standards* (2017-041) and suggested removing them from the list of topics as the International Atomic Energy Agency (IAEA) no longer had funds to support a collaborative effort on this work.

<sup>11</sup> COMESA Project : <https://www.ippc.int/en/core-activities/capacity-development/projects-on-implementation-and-capacity-development/comesa-trade-facilitation-programme/>

[81] In addition to that, the recently published IPPC Guide for Establishing and Maintaining of Pest Free Areas, in many cases, addresses relevant provisions of the fruit fly standards.

[82] The IC

- *Agreed to recommend to CPM the deletion of the following topics: Fruit fly phytosanitary procedures, Guide (2017-040) and Fruit fly standards, Guide on suite of standards (2017-041) from the list of Implementation and Capacity Development topics.*

**(N° 15)- Fruit fly standards infographic (2017-042)**

[83] The IPPC Secretariat clarified that there is no need to discuss this topic as the IAEA had collaborated with the IPPC Secretariat, with IC input and this infographic would be released shortly.

[84] The IC

- *Agreed to recommend to CPM the deletion of the topic: Fruit fly standards infographic (2017-042) from the list of ICD topics as the infographic is soon to be released and made available to the CPs.*

#### **4.2.7. Dispute avoidance and settlement related topics**

[85] The IC lead on this topic (N° 19) - *Dispute avoidance and settlement, Guide (2004-034)* also presented the topic (N° 20) - *Dispute settlement (1999&2001), Procedures-Revision (1995-005)* underlined that this function had been under the CPM's Subsidiary Body on Dispute Settlement and later passed to the IC. The IC had recommended priority 3 instead of 1 for *Dispute avoidance and settlement, Guide (2004-034)* to the CPM. She mentioned that these two topics are closely related. She also noted that some inconsistencies have been detected between the Dispute settlement procedures adopted in 1999 and 2001 and this was more a legal issue related to the CPM procedures. She also noting that very few IC members provided comments on the topic 2004-034 and suggested the removal of this topic from the list of ICD topics. The IPPC Secretariat informed the IC that work still needs to be done to correct the inconsistencies between the 1999 and 2001 versions of the procedures and suggested it was important for this to remain on the list of ICD topics. The IC felt that discussing the development of implementation guidance material on this topic is not relevant at this stage as the revision of the procedures should be prioritized.

[86] The IC:

- *Agreed to recommend to CPM the removal of the topic Dispute avoidance and settlement, Guide (2004-034) from the list of ICD topics.*
- *Requested the IPPC Secretariat to contact the FAO legal and request them to propose a way to correct the inconsistencies in the 1999 and 2001 adopted Dispute Settlement Procedures.*
- *Requested the IPPC Secretariat to try to secure financial resources to support the revision of the Dispute Settlement Procedures (1995-005).*

#### **4.2.8. Diagnostics related topics**

**(N° 24)- Guidelines for designing of plant quarantine laboratories, Reference material (2018-013)**

[87] No IC lead has been assigned and it was suggested that Mr Chris DALE could present this topic. He briefed the IC on this topic, noting that it was hard to have a baseline at the national level for laboratory activities. He proposed to issue a call for contributed resources and recommended complementary activity rather than the development of a guide. It was also suggested to consider the work of other standard setting organizations, such as the International Standard Organization (ISO).

[88] Some IC members thought this topic could be dealt with in a revision of the published Guide to Delivering Phytosanitary Diagnostic Services.

[89] The IPPC Secretariat suggested to link this work to the IPPC Strategic Framework Development Agenda item on Diagnostic Laboratory Network.

[90] The IC lead endorsed this suggestion, but the IC Chairperson underlined the current low priority assigned to this topic.

[91] The IC

- *Agreed* to address this topic *Guidelines for designing of plant quarantine laboratories, Reference material* (2018-013) through the next revision of the Guide to Delivering Phytosanitary Diagnostic Services.
- *Requested* the IPPC Secretariat to issue a call for contributed resources on Guidelines for designing plant quarantine laboratories

**(N° 30)- Pest diagnostics (2016-015)**

[92] The IPPC Secretariat briefed the IC on *Pest diagnostics* (2016-015) and highlighted that it was legacy topic from the CDC to support the implementation of CPM recommendation for the importance on pest diagnosis (R-07)<sup>12</sup> A proposed way to move forward on this topic is to carry out the IRSS study on the Utility of IPPC Diagnostic Protocols (IRSS: 2019-014; Priority 1). The draft questionnaire developed by the TPDP could be used, taking to account that IPPC Strategic Framework 2020-2030's development agenda on Diagnostic Laboratory Network.

[93] The IC

- *Requested* the IPPC Secretariat to carry out the IRSS study on the Utility of IPPC Diagnostic Protocols (IRSS: 2019-014; Priority 1), considering how to accommodate this topic and taking into account the IPPC Strategic Framework 2020-2030 Development agenda on Diagnostic laboratory networking.

**4.2.9. PCE and training related topics**

[94] The two Phytosanitary Capacity Evaluation (PCE) related topics were discussed together:

- (N° 27)- PCE facilitators training (2014-008)
- (N° 28)- PCE modernization of tool (2017-052)

[95] The IFU lead for this topic informed the IC that the main concerns were resources as both topics are currently unfunded. She noted the necessity to train new PCE facilitators and that the current PCE tool requires modernization.

[96] The IC was informed about the upcoming evaluation of the STDF project 401 (PCE facilitators) and it was noted that results from this evaluation may potentially affect the future of these two topics and that it may be a good time to rethink some of the PCE modules and questions. The outcome of this evaluation may also help identify better ways to mobilize resources for this topic.

[97] The IC discussed that it might be useful to try to co-design the evaluation with the STDF Secretariat and asked whether the IRSS may play a part in this initiative. The IPPC Secretariat clarified that the IRSS may be used to review how the PCE helps CPs to implement the convention and the ISPMs. The IC Chairperson asked the IC to agree to have an IRSS topic on this. The IC lead for the IC Sub-group

<sup>12</sup> CPM Recommendation on the importance on pest diagnosis (R-07): <https://www.ippc.int/en/publications/84234/>



on IRSS agreed on the course of action but stressed the fact that an actual timeline for IRSS topics has not been laid out yet and that a proposal for an IRSS topic would have to be developed and submitted.

[98] The IC and IPPC Secretariat suggested the PCE IC team could consider some of these proposals. The team should consider issues such as:

- using the outcomes of the evaluation of the STDF 401 project
- linkages with the ICD topic *Plant Health officer training curriculum* (2017-054) which could be the first part of the *PCE facilitators training* (2014-008)
- submitting a proposal for an IRSS topic to review the PCE, the outcome of the PCE facilitator training and the need to modernization the PCE.

[99] The IC:

- *Agreed* that the following two ICD topics are linked and should be managed together: *PCE facilitators training* (2014-008) and *PCE modernization of tool* (2017-052).
- *Requested* the IFU lead on this topic to contact the STDF Secretariat to explore the possibility to co-designing some specific aspects and questions related to the evaluation of the STDF 401 project so that the results could shape future activities related to the PCE.

**(N° 32)- *Plant Health officer training curriculum* (2017-054)**

[100] The IC lead on *Plant Health officer training curriculum* (2017-054) summarized the discussion and the IC comments on the topic. The IPPC Secretariat clarified that this training had originally been proposed as a way to promote IYPH, but it was not supported to be worked on in 2020.

[101] The IC thought that the efforts of the IC members responsible for this topic and of the IC Team on PCE should work together to help maximize the use of resources and avoid duplications due to the fact that the PCE facilitators training contains a training component on phytosanitary systems to be potentially used for the development of the Plant Health officer training curriculum.

[102] The IC

- *Requested* the PCE Team, IC members responsible for this topic and the IFU lead to work together to coordinate the development of a proposal which considers the following topics together: *PCE facilitators training* (2014-008), *PCE modernization of tool* (2017-052) and *Plant Health officer training curriculum* (2017-054).

[103] The following topics were not discussed during these meetings as there were no actions needed by the IC:

- (N° 17) - Pest Status, Guide (2017-048)
- (N° 26) - Sea containers (2016-016)

## **5. Any other business**

[104] This section presents the other information and IC decisions take during these three IC virtual meetings on list of ICD topics.

[105] The IC will also need to review and assign IC members to draft the reasons for adding, deleting or changing the priority for ICD topics. In some cases, where the IC requested a submission for an IRSS topic or a draft Outline for a guide be developed, the IC will need to assign an IC member.

[106] The assignment of IC leads to the various topics will need to be reviewed and discussed at a future IC meeting.



[107] The IC:

- *Agreed* that Mr Thorwald GEUZE will replace Mr Mamoun ALBAKRI as the IC lead for *e-Commerce Guide for plants, plant products and other regulated articles* (2017-039) and thanked Mr Mamoun ALBAKRI for his contributions
- *Agreed* that Ms Olga LAVRENTJEVA will replace Ms Sally JENNINGS as the IC lead on National Reporting Obligations (NRO) and thanked Ms Sally JENNINGS for her contributions
- *Suggested* that each year, when the IC reviews the list of Implementation and Capacity Development topics, that IC leads for each topic could provide updates and information related to their assigned topics.
- *Requested* the IPPC Secretariat to propose priorities for the new merged Implementation and Capacity Development topics and then open an e-forum discussion for IC members to provide their input.
- *Encouraged* the observers, who will become new IC members, to express to the IPPC Secretariat their preferences to be IC leads on topics, IC Sub-groups and IC Teams.

#### **6. Evaluation of the meetings process**

[108] The IPPC Secretariat e-mailed a survey and requested IC members to provide their input on the evaluation of the meetings to help improve them.

**Appendix 1 – Meeting Agenda**

	<b>Agenda Item</b>	<b>Document No.</b>	<b>Presenter</b>
<b>1.</b>	<b>Opening of the Meeting</b>		
1.1	Opening by the IFU Team lead and welcome by the IC Chairperson		LARSON LAVRENTJEVA
<b>2.</b>	<b>Meeting Arrangements</b>		
2.1	Election of the Rapporteur		LAVRENTJEVA
2.2	Adoption of the Agenda	VM03_01_IC_2020_Jun	LAVRENTJEVA
<b>3.</b>	<b>Administrative Matters</b>		
3.1	Documents list	<a href="#">Link</a>	KOUMBA
3.2	Participants list	<a href="#">Link</a>	KOUMBA
<b>4.</b>	<b>List of Implementation and Capacity Development Topics</b>		
4.1	Introduction on ICD topics	Presentation	DALE
4.2	Implementation and Capacity Development Topics- Deciding on next steps	VM03_02_IC_2020_Jun	LOMSADZE
4.3	Compiled comments on the list of ICD Topics	VM03_03_IC_2020_Jun	LAVRENTJEVA
4.4	Grouping topics for discussion	VM03_04_IC_2020_Jun	LAVRENTJEVA
<b>5.</b>	<b>Any other business</b>		LAVRENTJEVA / LARSON
<b>6.</b>	<b>Date and arrangement of the Next Meeting</b>		LARSON
<b>7.</b>	<b>Evaluation of the meeting process</b>		CZERWIEN
<b>8.</b>	<b>Close of the Meeting</b>		LAVRENTJEVA / LARSON

**Appendix 2 – Document List**

DOCUMENT NO.	AGENDA ITEM	DOCUMENT TITLE (PREPARED BY)	DATE POSTED /
VM03_01_IC_2020_June	2.2	Third Virtual Meeting Agenda	2020-06-22
VM03_02_IC_2020_June	4.1	Implementation and Capacity Development Topics- Deciding on next steps	2020-06-19
VM03_03_IC_2020_June	4.2	Compiled comments on the list of ICD Topics	2020-06-19
VM03_04_IC_2020_June		Grouping topics for discussion	2020-06-19
<a href="#">Link</a>	3.1	Document List	
<a href="#">Link</a>	3.2	Participant List	

## Appendix 3 – Participants List

Region/ Role	Name, mailing, address, telephone	Email address	IC VM03 (A)	IC VM03 (B)	IC VM03 (C)
Vice Chair	<b>Mr Dominique PELLETIER</b> Horticulture Program Specialist Canadian Food Inspection Agency Regulatory Cooperation Division T1-4 1400 Merivale Rd. Ottawa, Ontario, K1A 0Y9 Canada Tel:(613) 773-6492	<a href="mailto:dominique.pelletier2@canada.ca">dominique.pelletier2@canada.ca</a> ; <a href="mailto:pelletierd@gmail.com">pelletierd@gmail.com</a>	✓	✓	✓
Member ✓	<b>Mr Dilli Ram SHARMA</b> Chief as well as Head of NPPO Ministry of Agriculture and Livestock Development Plant Quarantine and Pesticide Management Centre Hariharbhawan, Lalitpur, Nepal Tel:+977 1 5121597 Mobile:984 136 9615 Fax:+977 1 5537644	<a href="mailto:sharmadilli.2018@gmail.com">sharmadilli.2018@gmail.com</a> ; <a href="mailto:chief@npponepal.gov.np">chief@npponepal.gov.np</a>	✓	✓	
Member	<b>Ms Sally JENNINGS</b> Senior Policy Analyst Ministry for Primary Industries Pastoral House, 25 The Terrace, PO Box 2526, Wellington 6140, New Zealand Tel:+634 894 0431 Mobile:+63 29 894 0431 Fax:+64 4894 0742	<a href="mailto:sally.jennings@mpi.govt.nz">sally.jennings@mpi.govt.nz</a> ; <a href="mailto:ippc@mpi.govt.nz">ippc@mpi.govt.nz</a>	✓	<b>A</b>	<b>A</b>
Member ✓	<b>Mr Yuji KITAHARA</b> Officer Section Chief, Plant Protection Division, MAFF, JAPAN 1-2-1, Kasumigaseki, Chiyoda-ku, Tokyo, Japan, 100-8950 Tel:+81-3-3502-5978 Fax:+81-3-3502-3386	<a href="mailto:yuji_kitahara090@maff.go.jp">yuji_kitahara090@maff.go.jp</a>	✓	✓	✓
Chair	<b>Ms Olga LAVRENTJEVA</b> Adviser Plant Health Department Ministry of Rural Affairs of the Republic of Estonia Ministry of Rural Affairs of the Republic of Estonia Lai tn 39 // Lai tn 41, 15056 Tallinn, Estonia Tel:+372 625 6535	<a href="mailto:Olga.Lavrentjeva@agri.ee">Olga.Lavrentjeva@agri.ee</a> ; <a href="mailto:olga.lavrentjeva@gmail.com">olga.lavrentjeva@gmail.com</a> <a href="mailto:">m</a>	✓	✓	✓

Member ✓	<b>Mr Mamoun ALBAKRI</b> Head of phytosanitary labs Ministry of Agriculture Ministry of Agriculture Queen Rania Street P. O. Box: 2099 Amman Jordan Tel: +962665686310 Mobile:+962799063228	<a href="mailto:mambakri@email.com">mambakri@email.com</a>	✓	<b>A</b>	<b>A</b>
Member ✓	<b>Mr Chris DALE</b> Assistant Director Plant Health Surveillance and Diagnostics, Plant Biosecurity Division, Department of Agriculture Department of Agriculture 7 London Circuit, Canberra ACT 2601 GPO Box 858 Canberra 2601 Australia Tel:+61 6272-5192 Mobile:+61 408646281	<a href="mailto:chris.dale@agriculture.gov.au">chris.dale@agriculture.gov.au</a> ; <a href="mailto:christopherjohndale@gmail.com">christopherjohndale@gmail.com</a>	✓	✓	✓
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Member ✓	<b>Mr Francisco GUTIERREZ</b> Technical Director of Plant Health Plant Health Department, Belize Agricultural Health Authority Central Farm, Belmopan, Cayo District, CA Belize Tel:(+501) 824 4899/4872/4873 Mobile:(+501) 604-0319 Fax:(+501) 824 3773	<a href="mailto:francisco.gutierrez@baha.org.bz">francisco.gutierrez@baha.org.bz</a> ; <a href="mailto:frankpest@yahoo.com">frankpest@yahoo.com</a>	✓	✓	
Member ✓	<b>Mr Philip NJOROGÉ</b> Head - Trade & Standards Kenya Plant Health Inspectorate Service (KEPHIS) P.O. Box 49592-00100 Nairobi Kenya Tel:P.O. Box : 49592-00100 Nairobi. Tel: 020661 8000 Cell: 0709 891 000 Fax:+254 20 353 6175	<a href="mailto:pknjoroge@kephis.org">pknjoroge@kephis.org</a> ; <a href="mailto:pknjoro@gmail.com">pknjoro@gmail.com</a>	✓	✓	

Member ✓	<b>Ms Magda GONZALEZ ARROYO</b> Head of Dpt. of Standards and Regulations Servicio Fitosanitario del Estado Ministry of Agriculture, COSTA RICA Ministry of Agriculture, COSTA RICA Servicio Fitosanitario del Estado Department of Standards and Regulations Apartado 1521-1200 San José, Centro America Costa Rica Tel:+ (506) 2549-3600 Mobile:+(506) 83993527 Fax:+ (506) 2549-3599	<a href="mailto:mgonzalez@sfe.go.cr">mgonzalez@sfe.go.cr</a> ; <a href="mailto:magdacr2858@yahoo.com">magdacr2858@yahoo.com</a>	✓	✓	<b>A</b>
Member ✓	<b>Mr Ngatoko NGATOKO</b> Director Ministry of Agriculture, Biosecurity Service P.O.Box 96, Rarotonga, Cook Islands Tel:(+682) 28 711 Mobile:(+682) 80553 Fax:(+682) 21 881	<a href="mailto:ngatoko.ngatoko@cookislands.gov.ck">ngatoko.ngatoko@cookislands.gov.ck</a> ; <a href="mailto:nngatoko@gmail.com">nngatoko@gmail.com</a>	✓	✓	
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### Others

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Region/ Role	Name, mailing, address, telephone	Email address	IC VM03 (A)	IC VM03 (B)	IC VM03 (C)
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## Appendix 4 – ICD list of topics

Row No.	Topic	Priority adopted/note d by CPM	IC lead/ Presenter* <sup>13</sup>	IFU Lead
1.	Development and implementation of regulations and legislation to manage phytosanitary risks on regulated articles for NPPOs, Guide (2018-008)	1	Mr Chris DALE	
2.	Developing Phytosanitary Security Procedures, Guide (2018-028)	1	Ms Sally JENNINGS	
3.	Guidance on assessing the risk of introduction of pests with seeds, Guide (2018-036)	1	Ms Stephanie BLOEM	
4.	Guidelines for surveillance of <i>Xylella fastidiosa</i> , Guide (2018-037)	1	Mr Chris DALE	
5.	Guidelines for inspection of consignments for <i>X. fastidiosa</i> at points of entry, Guide (2018-038)	1	Mr Chris DALE	
6.	e-Commerce Guide for plants, plant products and other regulated articles (2017-039)	1	Mr Mamoun ALBAKRI	Ms Barabara PETERSON
7.	ISPM 15 treatment: Dielectric heat treatments, Guide (2012-015)	1	Ms Stephanie BLOEM	Ms Barabara PETERSON
8.	ISPM 15 treatment: Approval and monitoring of heat treatment and dielectric heat treatment facilities, Guide (2017-043)	1	Ms Stephanie BLOEM	Ms Barabara PETERSON
9.	Plant Pest Surveillance, Guide-Revision (2017-049)	1	Mr Chris DALE	Ms Masumi YAMAMOTO
10.	Guide on Contingency planning (2019-012)	(Pending for adoption)	Ms Olga LAVRENTJEVA	Ms Sarah BRUNEL
11.	ISPM 15 implementation guidelines for non-compliance, Guide (2018-012)	2	Ms Faith NDUNGE	Ms Barabara PETERSON
12.	Guidelines for the management of plants and plant products carried by entry passengers, awareness raising materials (2018-017)	2	Ms Sally JENNINGS	
13.	Managing non-compliant traded consignments, Guide (2018-027)	2	Ms Sally JENNINGS	
14.	IPPC Guide on the development and implementation of programmes for the authorization of entities to perform phytosanitary actions (2018-040)	2	Mr Dominique PELLETIER	
15.	Fruit fly standards infographic (2017-042)	3	Mr Mamoun ALBALRI	Mr Brent LARSON
16.	Pest Free Areas eLearning (2017-044)	2	Mr Dominique PELLETIER	
17.	Pest Status Guide (2017-048)	2	Mr Francisco GUTIERREZ	Ms Barabara PETERSON
18.	Implementation of official control (ISPM 5; Supplement 1) and pest free areas (ISPM 4), Guide (2018-007)	3	Mr Dominique PELLETIER*	
19.	Dispute avoidance and settlement, Guide (2004-034)	1	Ms Stephanie BLOEM	Mr Brent LARSON
20.	Dispute settlement (1999&2001), Procedures-Revision (1995-005)	3	Ms Stephanie BLOEM*	Mr Brent LARSON
21.	Fruit fly phytosanitary procedures, Guide (2017-040)	3	Mr Mamoun ALBAKRI	Mr Brent LARSON
22.	Fruit fly standards, Guide on suite of standards (2017-041)	3	Mr Mamoun ALBAKRI	Mr Brent LARSON
23.	Pest Risk Management Guide (2017-047)	2	Mr Álvaro SEPÚLVEDA L.	
24.	Guidelines for designing of plant quarantine laboratories, Reference material (2018-013)	4	Mr Chris DALE*	
25.	Plant health surveillance portal (2015-015)	Pending	Mr Chris DALE	Ms Masumi YAMAMOTO

<sup>13</sup> When no IC lead was assigned to a topic, an IC member was selected by the Chairperson to present

26.	Sea containers (2016-016)	1	Ms Stephanie BLOEM	Ms. Ketevan LOMSADZE
27.	PCE facilitators training (2014-008)	3	Ms. Magda GONZALEZ A.	Ms Sarah BRUNEL
28.	PCE modernization of tool (2017-052)	3	Ms. Magda GONZALEZ A.	Ms Sarah BRUNEL
29.	Smartphone application to monitor <i>Xylella fastidiosa</i> for all relevant stakeholders and a mapping system to follow up on its global distribution, Tool available on the IPP (2018-023)	4	Mr Chris DALE*	
30.	Pest diagnostics (2016-015)	4	Mr Mamoun ALBAKRI	
31.	Strengthening pest outbreak alert and response systems (2017-051)	Pending	Ms Olga LAVRENTJEVA	Ms Sarah BRUNEL
32.	Plant Health officer training curriculum (2017-054)	2	Mr Dilli Ram SHARMA	
Other	Risk based inspection of imported consignments (2018-022)	TBD	Ms Stephanie BLOEM	