



LOCAL INFORMATION FOR SC PARTICIPANTS

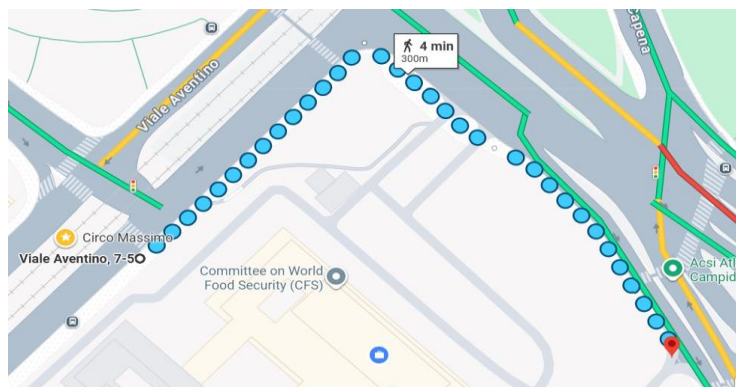
(Latest update 2026-03-26)

Location

The meeting will be held at the headquarters of the Food and Agriculture Organization (FAO) of the United Nations in Rome, Italy. The FAO Headquarters is located in the city centre of Rome, near the Circo Massimo and close to the Colosseum. A lofty white building is easy to recognize. The address is **Viale delle Terme di Caracalla**, located directly above the Circo Massimo metro station. It is also serviced by buses/trams 3, 75, 81, 160, 628 (for additional information on transit see <http://atac.roma.it>).

Access to FAO Headquarters

Visitors to the FAO Headquarters in Rome may use the **new visitors entrance**, located at the gate on **Via delle Terme di Caracalla** (for exact location [click here](#)). For ease of access, the FAO Headquarters is conveniently located near the Circo Massimo Metro Station (Line B), just a short 4 minute walk away. If you are arriving by public transport, the **Metro Line B (Blue Line)** is a convenient option. Upon exiting at **Circo Massimo**, head towards Viale delle Terme di Caracalla, following the marked pedestrian path leading to the FAO entrance. Please ensure sufficient time for the security procedures to enter FAO premises.



We kindly ask you to bring your **identity card or passport** with you to be presented at the Security Desk - Registration. Once you have received the building pass, you will be able to enter and exit the building without going to the reception desk. The building pass is valid for the duration of the meeting and must be worn at all times while in FAO. Admission to FAO premises will at all times require the presentation of your building pass.

Transportation to and from the airport

Rome has two major airports: Fiumicino/Leonardo da Vinci (FCO), and Ciampino (CIA). Fiumicino is the main airport, and is served by taxis, trains, and shuttle services. The **fixed taxi rates** are EUR 55 from Fiumicino to the centre of Rome, and EUR 40 from Ciampino to the centre of Rome. Please note that taxi drivers in Rome payment by cash.

The [Leonardo express train](#) from Fiumicino airport to the Termini train station (EUR 14) departs the airport every half hour between 05:38 and 23:35 (see the time [here](#))

The local trains (EUR 8) stop at Ostiense station (end station is Fara Sabina), a 15-minute walk from FAO headquarters and depart approximately every 15 minutes.

Tickets may be purchased online or from vending machines or at the Tabacchi (newspaper stand / kiosk) at the train station in the airport. Remember to **validate tickets** before boarding the train.

Public Transportation

Tickets for Roman local transportation can be purchased in advance and are available from underground stations, tobacco shops and newspaper kiosks. However, you can now also use “contactless pay” by tapping a card on the bus or at the gate of the metro.

Tickets cost EUR 1.50 and may be used once for metro ride and unlimited bus travel within the ticket validation time of 100 minutes. Daily ticket which is valid for 24 hours and unlimited bus and metro drives costs EUR 7 Remember to validate tickets after entering buses and trams.

You may also use contactless payment on the metro by simply tapping your card at the metro gate. This is EUR 1.50, and no ticket is issued.

Services at FAO Headquarters

Banks: You can carry out all banking operations within FAO, at the branches of Banca Intesa (ground floor, Building B) and Banca di Sondrio (ground floor, Building D). Opening hours are Monday-Friday, 8.30 to 16.30. Next to either Bank you will find cash dispensers accepting international bank cards, at your disposal 24 hours.

Daily subsistence allowance (DSA) from FAO

Participants who will receive DSA from FAO should collect the DSA, upon showing ID, from the Cashier Window D202, D-building second floor from 9.00 to 11.00 hours, Mondays to Fridays. Note that DSA can be paid in USD or EUR upon prior agreement with the Secretariat. The bank can change currency as desired.

Code of Conduct for Participants

Participants should be professional, respectful, inclusive and create harassment-free environments for all participants.

The Code of Conduct for UN System Events is available [here](#).

Medical Services and Emergencies

A medical unit is permanently on duty Monday-Friday, 8.30 to 17.00 hours, in Building B first floor, office 162, Tel: +39 06 570 53400. For a serious emergency outside FAO, call 118.

Access and Facilities for Disabled Persons

All entrances at the FAO Headquarters Complex are accessible to disabled persons with wheelchairs. A lift is especially provided in Building A, and a ramp is provided in Building D. All lifts throughout the FAO Headquarters Complex have wheelchair access.

No Smoking: Please note that FAO, in line with most other UN agencies, is now a NO SMOKING area. Smoking is not permitted anywhere inside the premises of FAO.

FAO Restaurants and Bars

Within the FAO buildings there are three coffee shops, a cafeteria and a restaurant.

Catering Facilities	Location	Opening hours	Notes
Food Court	Bldg. B 8 th floor	11:45 - 14:30	Self-service option offering a variety of organic and international food choices.
Fountain Bar	Bldg. B 8 th floor	08:00 - 17:00	Offers an assortment of coffee, teas, pastries, sandwiches, yoghurts and beverages.
Restaurant Buffet (reservation mandatory)	Bldg. C 8 th floor	12:00 - 14:30	Open buffet food choice.
Uzbekistan Lounge	Bldg. C 8 th floor	08:00 - 17:00	Expanded selection of sandwiches, salads, pastries, sandwiches, yoghurts, ice cream, fruit and beverages.
Delegates Bar	Bldg. A Ground floor	08:00 - 17:00	Offers an assortment of sandwiches, pizza, fresh salads, beverages, yoghurts, ice cream, fruits and coffee.
Eden Bar	Bldg. D Ground floor	08:00 - 17:00	Offers an assortment of sandwiches, pizza, fresh salads, beverages, yoghurts, ice creams, fruits and coffee.

Protecting Your Valuables

A word of caution. While Rome is generally a safe city, theft can be a problem, in particular on public transportation and crowded streets. Participants are reminded to carry their valuables safely, and to keep photocopies of identification documents in a safe place in case they need to have them replaced. Lost building passes should be reported without delay to the FAO Office of Security. The FAO Office of Security operates from 07.30 a.m. to 17.30 from Room B062 (extension 55159); after 17:30 contact the Security Guards in Building A (extension 53145, 06-5705-3145 from outside FAO).

Wi-Fi access

The meeting room, as well as many other areas in FAO, has Wi-Fi access. To connect:

1. Turn on your laptop or wireless device while in an area providing Wi-Fi services
2. If your device has the Wi-Fi adapter enabled, a message should appear that says the Wi-Fi services "**FAO-guest**" has been detected.
3. Click connect and login with ID: visitor and Password: **FAOunited2024**.

Telephone: FAO's telephone number for a call made in Italy is 06 570 51; for a call made from abroad it is (0039 06) 570 51. All extensions can be reached by dialing 06 570 (not necessary if calling from one of the phones located within FAO) followed by the 5-figure extension required. For telephone information or long-distance calls, please call Extension 11. To reach a number in Rome, first dial 0 and then digit the number 06.

Travel Agency: You may call upon Carlson Wagonlit Travel agency located on the ground floor of FAO (D074). The Agency is open Monday-Friday between 9.00 to 12.45 and 14 to 17. A small commission may be applied to travel operations. Emergency line out of office hours +39 06 82075812 and via e-mail at faotravel.it@contactcwt.com

Bookshop: The ground floor of Building B, the Food for Thought Bookshop offers a selection of English, French and Spanish language books, gift stationery, and writing paper, gift wrapping paper, greeting cards and guide books. Open from 8:00 to 17:00. For more information call extension 53127.

Lost and found: If you have lost or found something, please contact the Entrance Reception on the ground floor, Building A or the Guard Service, extension 54427.

Meditation room: A meditation area is available in Building A, second floor, room A 250ter.

Additional local information

Restaurants, a supermarket, and other conveniences are located on Viale Aventino, the main street adjacent to FAO Headquarters.

The voltage in Italy is 220V, and plug shapes vary between 2 and 3 round pins.

Local event listings are included in the English language magazine Wanted in Rome <http://www.wantedinrome.com/>.