



GUIDE ON HOW TO SUBMIT COMMENTS ON THE E-DECISION FORUM

(Prepared by the IPPC Secretariat)

Adapted from Standards Committee (SC) material. Please adjust/interpret to your context.

[1] To access the e-decisions, please follow the steps below:

- (1) Go to the following website: <https://www.ippc.int/en/>
- (2) Click on the “Log in” button in the upper right corner of the page
- (3) Log in with your password as an TC-RPPO member
- (4) On the main page click on the “Forum” tab (only visible after logging in) as indicated in the picture below

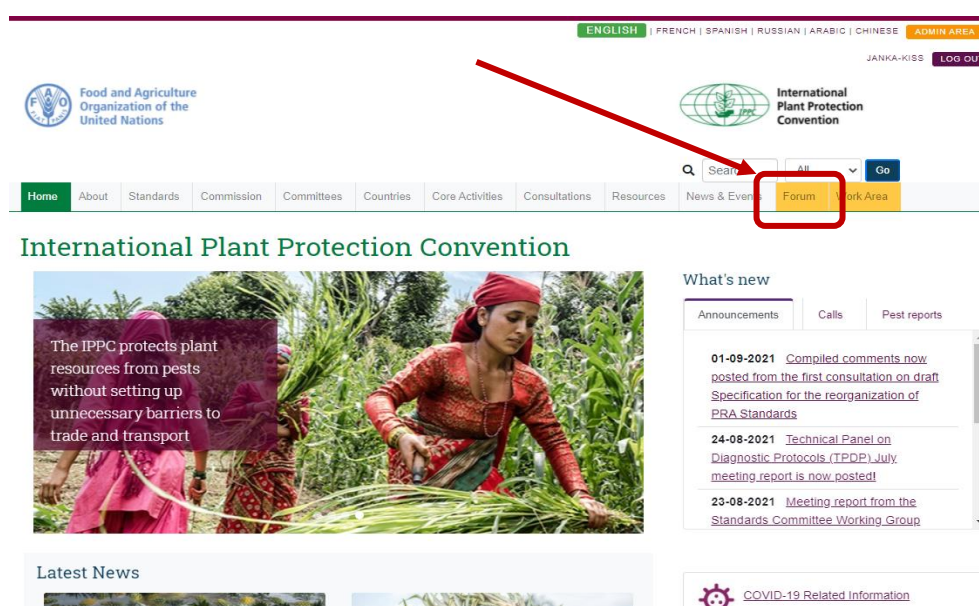


Figure 1: How to find the "Forum" tab

- (5) By visiting the Forum, you can see all the current e-decisions listed. Click on the title of the one you would like to comment on.

Here you can see the forum question and the date when the e-decision closes. You can also download the following files by clicking on them:

- the Background document (providing information on the history and stages of the draft),
- other related documents (the draft text, the responses to consultation comments, etc – whatever applicable).

If you scroll down, you can see all the previous comments below each other.

Home / Forum / SC Forum: Discussions between November 2016 - May 2017 / 2017_eSC_May_11: Draft DP for approval for consultation: Xylella fastidiosa (2004-024)

2017_eSC_May_11: Draft DP for approval for consultation: Xylella fastidiosa (2004-024)

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Posted by: Janka Kiss 18 Apr 2017 (7 comments)

Question:

Do you approve the draft diagnostic protocol for *Xylella fastidiosa* (2004-024) for consultation?

Process: The SC is invited to engage in an online discussion using the forum by entering their opinions below. This topic will be open for discussion for 2 weeks and then the Secretariat will summarize the discussion and determine the general conclusion supported by the SC. If needed, the SC will then be requested to make a final decision (1 week) via a poll.

The forum starts on **18 April 2017**

Closing date:

The Forum will close on **2 May 2017** at 17:00 Rome time (UTC +2). The forum results will be summarized and the forum summary will be posted at <https://www.ippc.int/work-area-pages/background-e-decisions>.

Documents:

The following documents are posted below:

- Background document for the e-decision on Draft DP: Xylella fastidiosa
- Attachment 1: Draft DP: Xylella fastidiosa (2004-024)

If you have difficulty, please contact Ms Janka Kiss at Janka.Kiss@fao.org

Files

- 2017_eSC_May_11_BackgroundDoc_DraftDP_Xylella_2017-04-13.doc
- Attachment1_2004-024_DraftDP_Xylellafastidiosa_2017-04-14.docx

Comments

Figure 2: Where to find information

- (6) To insert your comment, go to the bottom of the page and write your text to the comment box. Please make sure that you provide an answer to the forum question.
- (7) After providing your text, click on “Comment” button to submit your comment.

After the e-decision closes, the forum results are summarized and the forum summary is posted at <https://www.ippc.int/work-area-pages/background-e-decisions>.

In case there is no clear agreement from the TC-PPPO, an online poll may be necessary, if the e-forum is to make a decision and if the TC-PPPO agrees with such procedure.

More information, please contact: Adriana.Moreira@fao.org