

# Adobe Connect

## General Presentation

(Updated: 21 January 2019)



# What is Adobe Connect?

Adobe Connect is an online tool that is used to set up calls for discussion or training purposes. It allows users to talk, (video)chat, complete tests and polls, see shared screens and training material.

## System requirements:

### **Browser:**

Internet Explorer® 7.0 or newer  
(preferred)

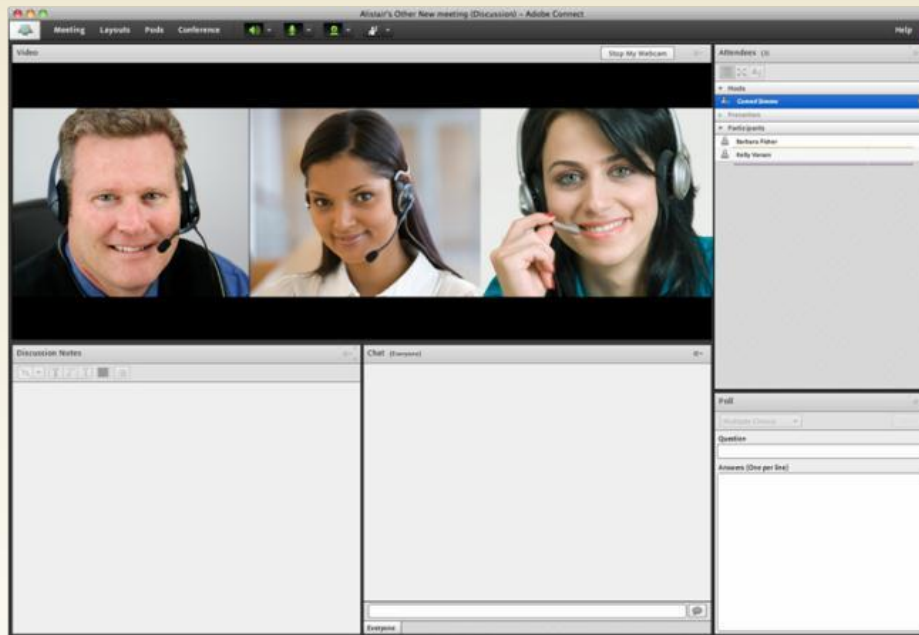
Other browsers can be used,  
but might not work:

Mozilla® Firefox® 4.0 or newer

Google Chrome™ 5.0 or newer

Safari™ 3.0 or newer

Adobe® Flash® Player 10.3 or newer



## **Note:**

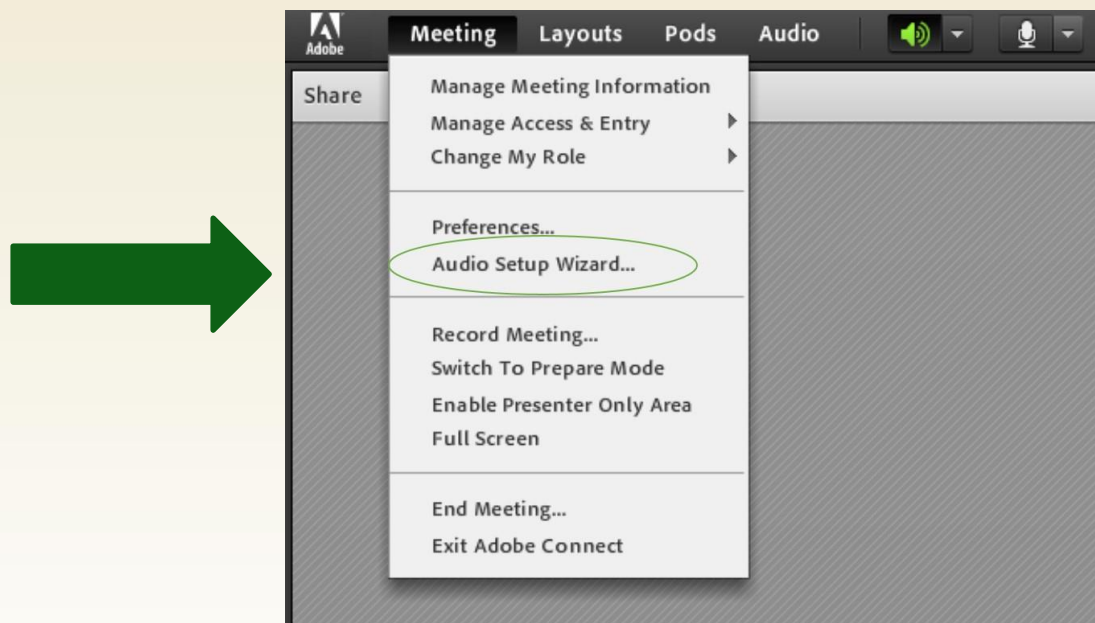
Before the training, please run the **Adobe Connect Diagnostic Test**:

[https://fao.adobeconnect.com/common/help/en/support/meeting\\_test.htm](https://fao.adobeconnect.com/common/help/en/support/meeting_test.htm)

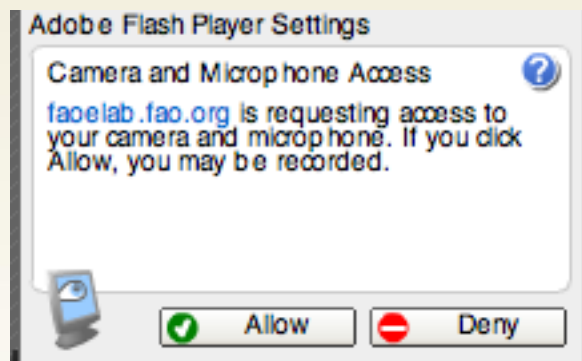
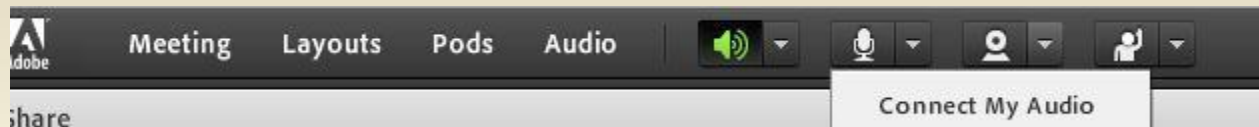


# Audio Set-up Wizard

Select MEETING in menu at top of screen



# Connecting audio



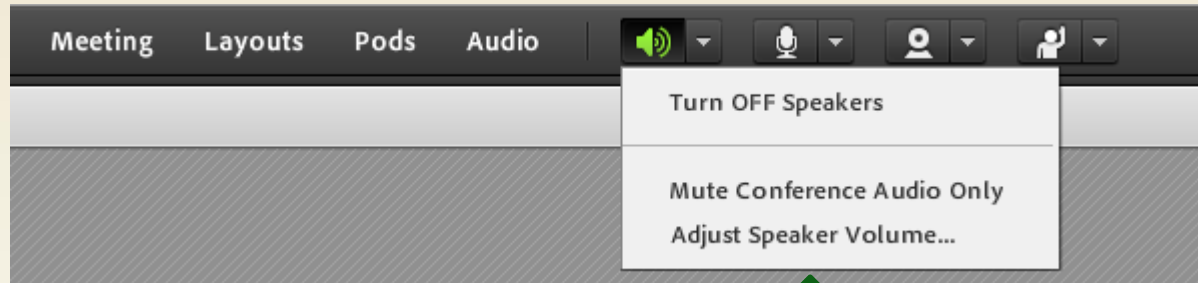
# Speaker mode



Green microphone = ON

White microphone = OFF (Mute)

# Adjust speaker volume



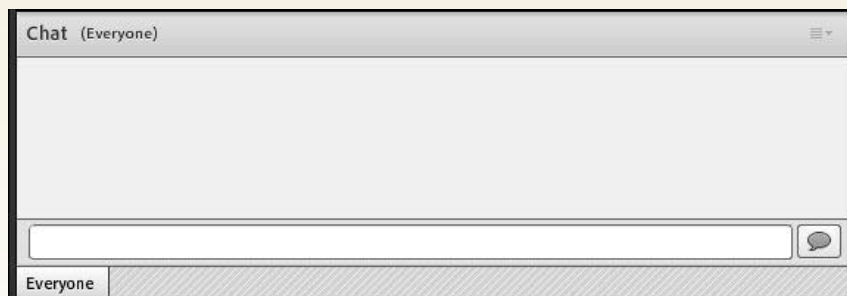
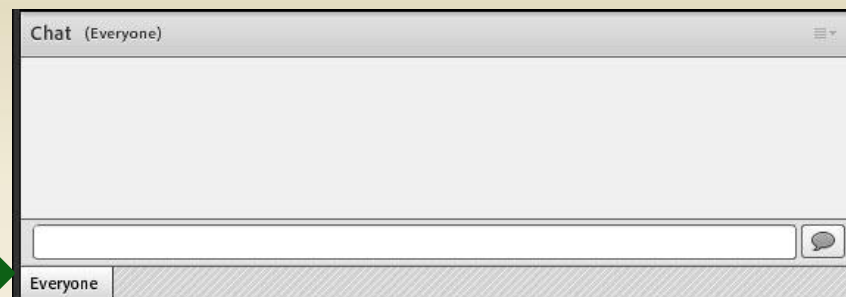


# Raise your hand



# Chat

**Insert your cursor  
in the bottom of  
the chat window  
and type**






**Press the SEND  
MESSAGE button**




# Attendee list



**Attendee List (1)**



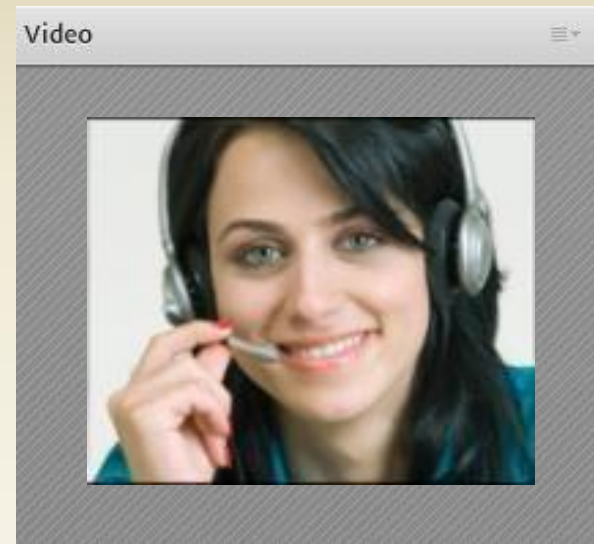
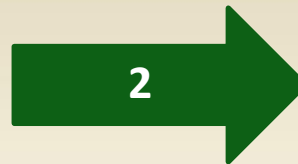
▼ **Hosts (1)**

 **Ester Mae Cox**

► **Presenters (0)**

► **Participants (0)**

## Webcam (Optional)



# Contact Information

**IPPC Secretariat**

**Ms Janka Kiss**

**[Janka.Kiss@fao.org](mailto:Janka.Kiss@fao.org)**

