

The International Plant Protection Convention

IPPC Regional Workshop 2016



Online Comment System (OCS)

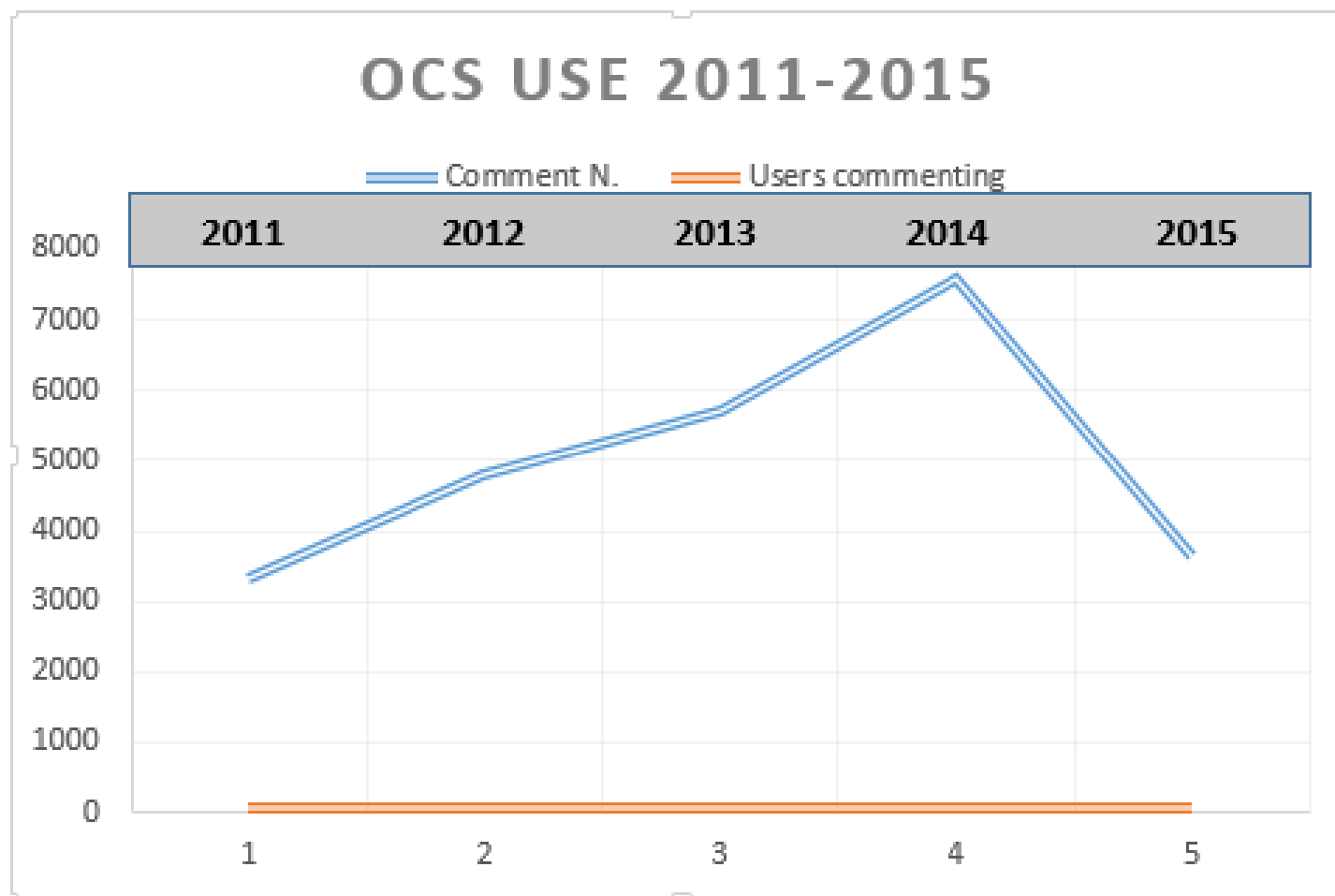


Outline

1. System background and benefits
2. System requirements
3. What has changed?
4. System demonstration
5. Way forward
6. Questions



System background: statistics



System background

- **OCS mission:** To provide a simple, efficient, user-friendly online system to share, collect and compile comments on documents.
- **2011 to 2014:** The IPPC Secretariat developed and implemented the first version of the Online Comment System.
- **2014-2015:** Secretariat determined new technology needs and requirements, and end of IT support.
- **December 2015:** FAO purchased an off-the-shelf product.
- **January-May 2016:** This product was customized and configured to meet the needs of both IPPC and Codex members.



General user requirements

Multitenant
license

Multilingual

Compatible
with mobile
devices &
browsers

User
friendly

User
registration
&
management

Customizable

One user,
more
roles

Internal /
External
reviews

Comment
categories

Notifications

Search

Data
export

IPPC Secretariat requirements

- The Secretariat can
 - manage users (IPPC Official Contact Points only)
 - upload documents
 - invite organizations to comment
 - compile comments

- The compiling tool manages the comments received and generates a report available for download in Word:

Com m. #	Para	Text	T	Comment	S	Author Comment
1	G	(General Comment)	C	Category : TECHNICAL Test Contact Point 1 (18 May 2016 2:43 PM) The Country of ABC thinks the TPPT should review some of these terms	O	

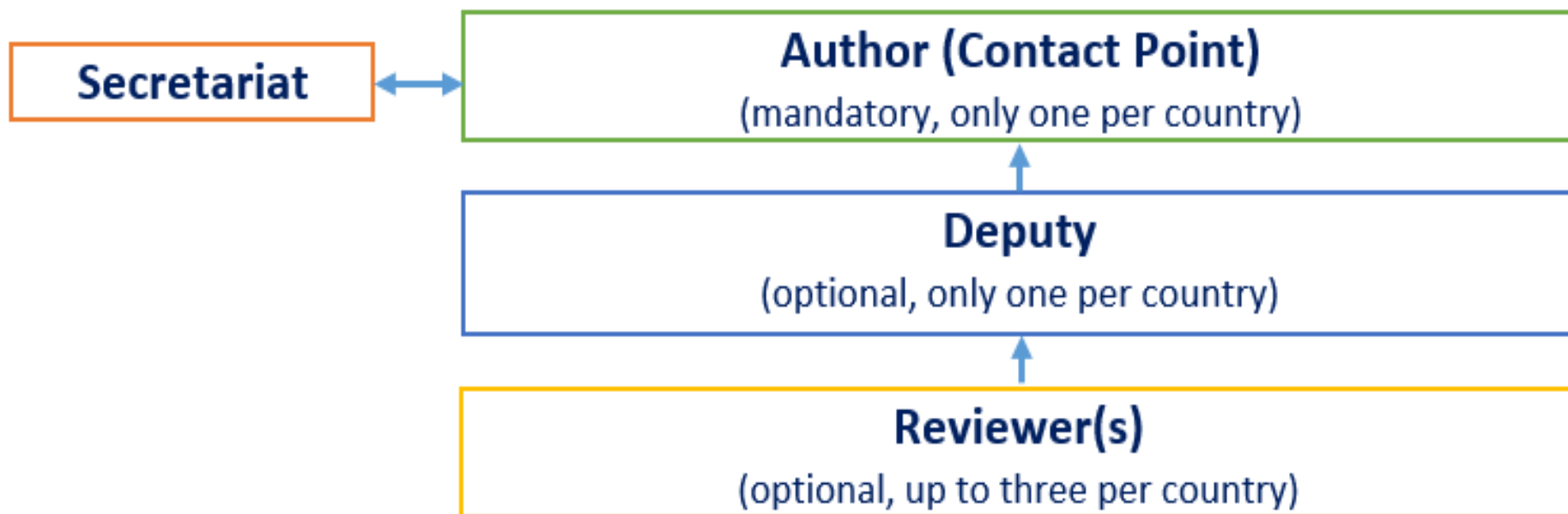
What has changed?

- **Faster** and more **solid** system
- New, **simplified** layout
- **Compatibility** with all major browsers and mobile devices
- New license scheme
- **Direct access** to documents under review
- **Easier to use:** possibility to navigate through the document, add comments and proposed changes all on the same window
- Improved search function for users and reviewers

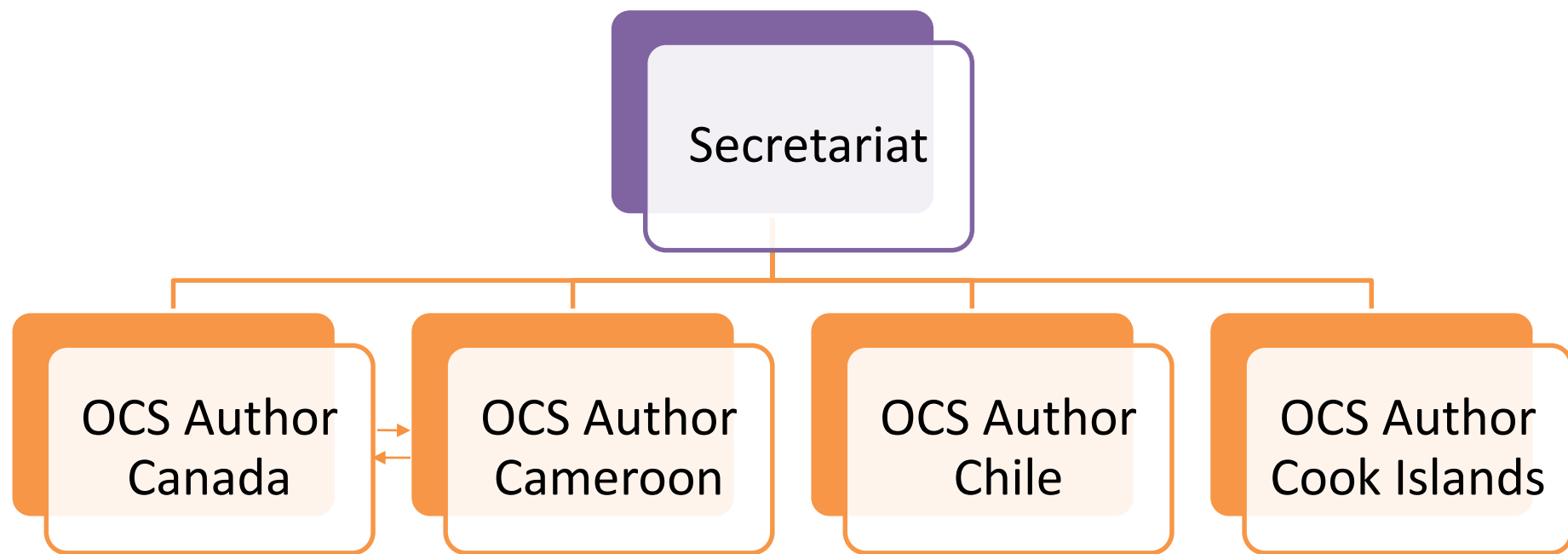
What has changed? (continued)

Old	New
Consultation	Review
Explanation	Comment
Edit	Proposed change
Submit comments	Publish comments
Compiled comments	Reconciliation Report
Document management page	Reviews I'm in / Reviews I own
Sharing (in-country collaboration and global rule sharing)	Distribution lists (personal and shared)
n/a	Workgroups and Sub-workgroups
Roles: Contact point, Assistant and Reviewer	Roles: Admin-Author (contact point in own workgroup), OCS Deputy and Reviewer

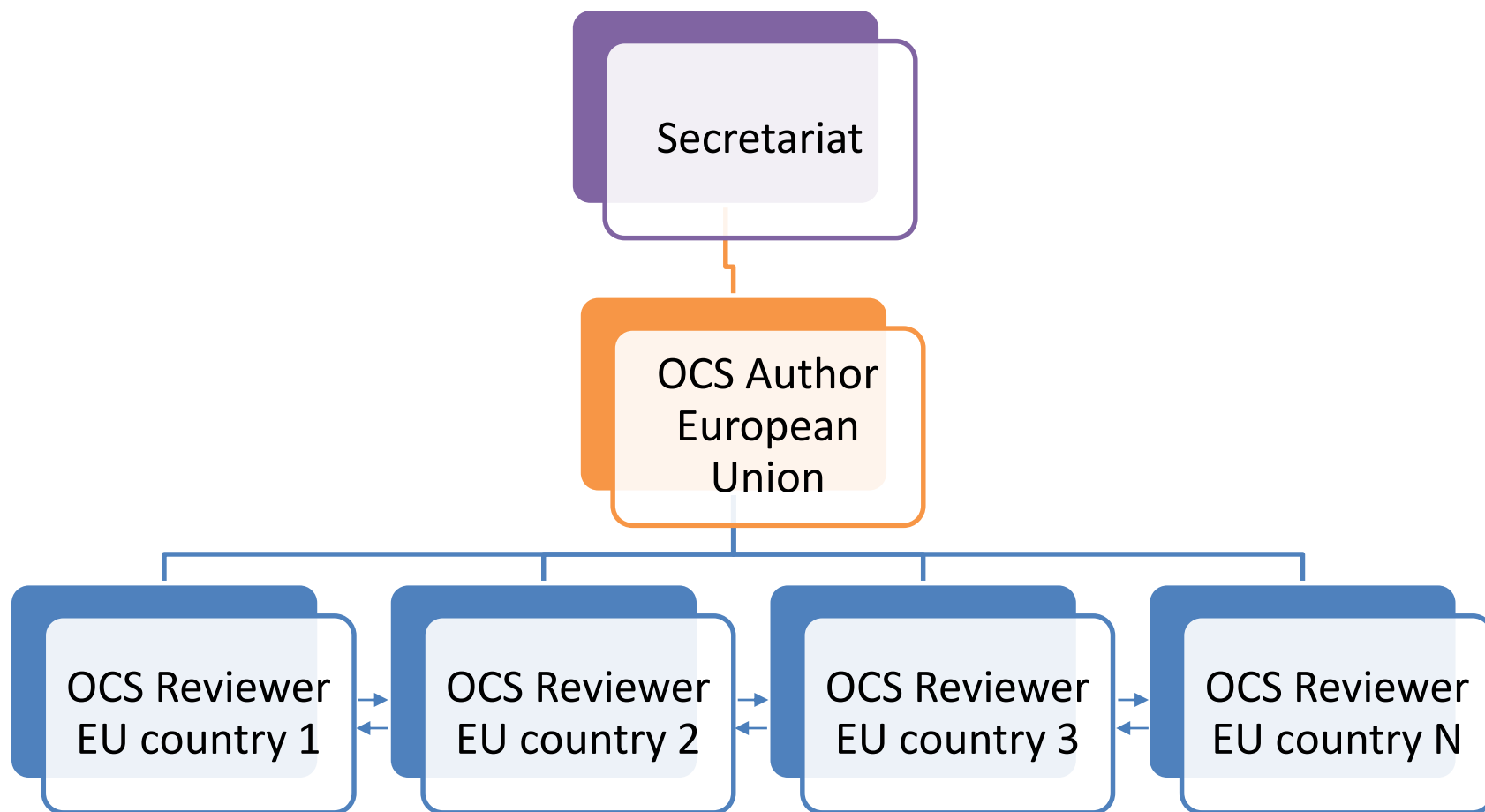
System structure



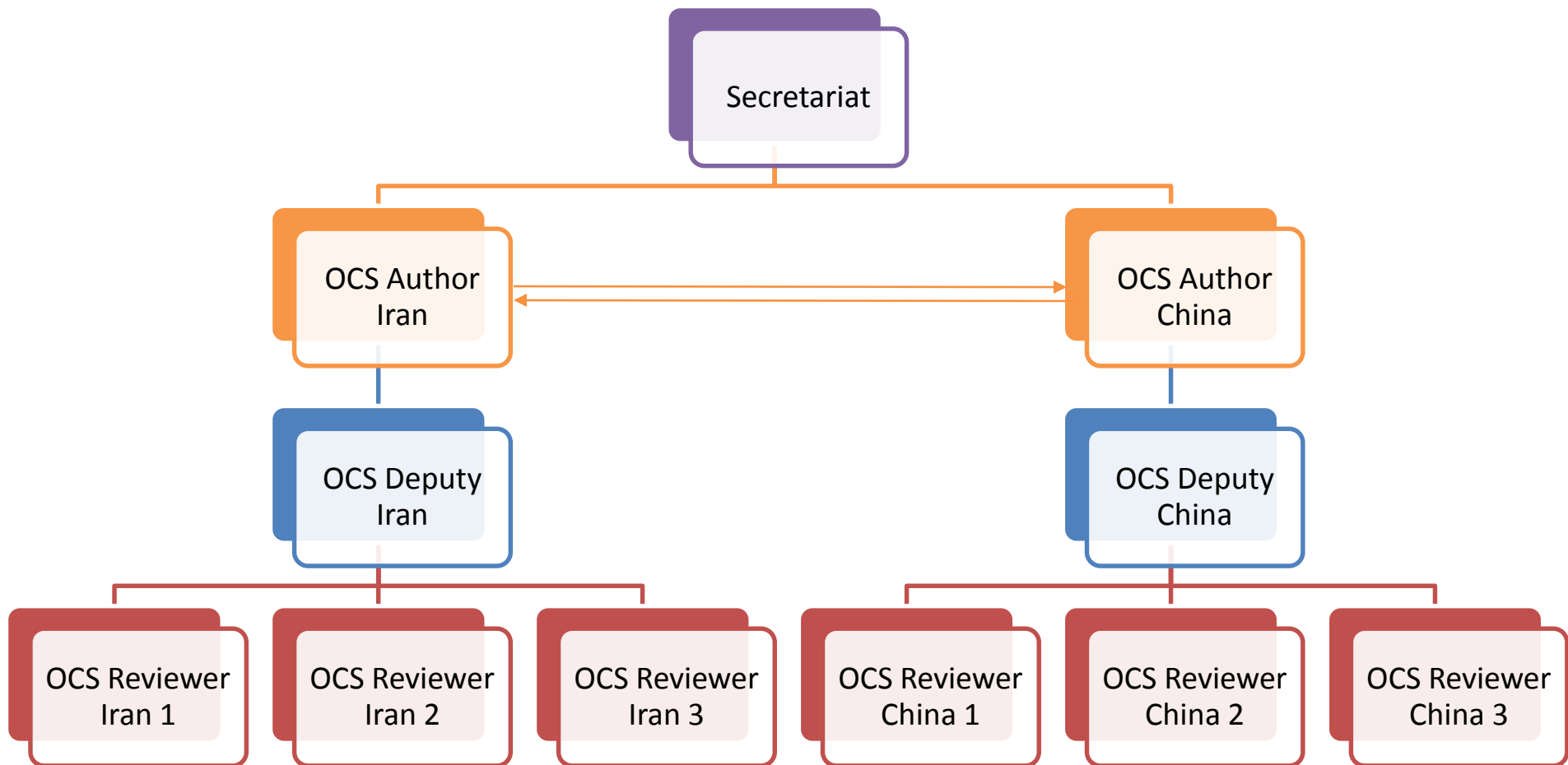
System inviting and sharing: case 1



System inviting and sharing: case 2



System inviting and sharing: case 3



IPPC Regional Workshops

Before the Regional Workshop

- **Step 1:** Ensure you have received your IPPC OCS login information
- **Step 2:** Beginning 1 July, review the draft ISPMs by consulting relevant subject matter experts
- **Step 3:** Enter your organization's comments into the OCS prior to the workshop
- **Step 4:** Your comments will be automatically shared with all the other organizations

During the Regional Workshop

- **Step 5:** All substantial and technical comments entered into the OCS prior to the workshop are discussed at the workshop
- **Step 6:** The final workshop comments are shared with the contact points of countries that participated in the workshop and their respective RPPOs


After the Regional Workshop

- **Step 7:** Review the final workshop comments and determine whether to accept them
- **Step 8:** Contact Points can conduct further reviews of the draft ISPMs
- **Step 9:** Contact Points publish the final comments to the IPPC Secretariat by 30 September

How does it look? Login page

IPPC - OCSEnglishEspañolFrançais?

Version 5.2.12



Welcome to the IPPC Online Comment System (OCS)!

The **PleaseReview User Manual** is available [here](#). Other training material is available [here](#). For any questions on how to use the system or to arrange a training session, please email us [here](#). **Draft ISPMs currently under member consultation** are available for your download [here](#).

please enter your username and password

User name	<input type="text"/>
Password	<input type="password"/>
	<input type="checkbox"/> Remember me
	<input type="button" value="Login"/>

[Reset Password](#)

IPPC Online Comment System. Contact Us: [here](#).

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How does it look? My reviews page

IPPC - OCS

Admin

Review

Version 5.2.12

Logged in as: **IPPC Secretariat** in Workgroup **IPPC**

review

[new review](#)
[my reviews](#)

distribution lists

[manage lists](#)

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my reviews

[Reviews I'm in](#)
[Reviews I own](#)
[Search for reviews](#)
[Recycle bin](#)

Review status is
☒ Not started
☒ In progress
☒ Closed
☒ Completed
Include:
☐ All workgroups

Due Date	Review Title	Status	Details	Review
30 Sep 2016 12:00 AM	2016 First consultation on 2016 Draft amendments to ISPM 5	On Hold	Select	
30 Sep 2016 12:00 AM	2016 First consultation on Draft ISPM on Requirements for the use of temperature treatments as phytosanitary measures	On Hold	Select	
30 Sep 2016 12:00 AM	2016 First consultation on Revision of ISPM 6: National surveillance systems	On Hold	Select	
30 Sep 2016 12:00 AM	2016 Second consultation on Draft Annex Arrangements for verification of compliance of consignments...to ISPM 20	On Hold	Select	
30 Sep 2016 12:00 AM	2016 Second consultation on Draft ISPM on International movement of vehicles, machinery and equipment	On Hold	Select	
30 Sep 2016 12:00 AM	2016 Third consultation on Draft ISPM on International movement of growing media in association with plants for planting	On Hold	Select	
30 Sep 2016 12:00 AM	2016 Third consultation on Draft ISPM on International movement of wood	On Hold	Select	
29 Jun 2016 11:45 PM	IPPC OCS Review Test 2	In Progress	Select	Enter
28 Jun 2016 11:45 PM	IPPC OCS Review Test 2 [Sub-review]	Not Started	Select	
28 Jun 2016 11:45 PM	IPPC OCS Review Test 2 [Sub-review] 1	Not Started	Select	
18 Apr 2016 11:45 PM	IPPC OCS Review Test 1	Overdue	Select	Enter



How does it look? Comment screen

The screenshot displays the IPPC Comment screen interface, which is divided into three main sections:

- Navigation pane (left):** Contains a table of contents for the document "Draft ISPM: International movement of seeds (2009-003)". The sections include:
 - 1. Adoption
 - 2. INTRODUCTION
 - 2.1 Scope
 - 2.2 References
 - 2.3 Definitions
 - 2.4 Outline of Requirements
 - 3. BACKGROUND
 - 4. IMPACT ON BIODIVERSITY AND THE ENVIRONMENT
 - 5. REQUIREMENTS
 - 5.1 Pest Risk Analysis
 - 5.1.1 Seeds as pathways
 - 5.1.2 Intended use
 - 5.2 Phytosanitary Measures
 - 5.2.1 Seed certification schemes
 - 5.2.2 Resistant varieties
 - 5.2.3 Pest free areas, pest free places of production and pest free production sites
 - 5.2.4 Treatments
 - 5.2.5 Packaging
 - 5.2.6 Measures for seed production

- Review pane (center):** Displays the draft document content. It includes a "Contents" section with links to the various sections of the document. Below the contents is a "Status box" with the following information:

This is not an official part of the standard and it will be modified by the IPPC Secretariat after adoption.	
Date of this document	2014-05-21
Document category	Draft ISPM (priority 1)
Current document stage	To member consultation
Major stages	2009-11 SC introduced topic International movement of seed (2009-003) 2010-03 CPM-5 added topic 2010-12 SC approved draft specification for member consultation via e-decision
- Comment pane (right):** Allows users to comment on the document. It includes a "comments on Test 1 En" section with a "Comments" tab. The "enter a comment:" section has a text area and a "attach a file" button. Below this is a section for "and edit the text of the paragraph below:" with a rich text editor. The "other comments:" section includes a "Give Reason?" dropdown menu and a "Track Changes" checkbox. At the bottom, there are buttons for "Apply", "Apply+Accept", and "Cancel".

**Navigation
pane**

**Review
pane**

**Comment
pane**

How to insert, accept and publish comments

Contents

IPPC OCS Review Test 5

Document has no table of contents

Phytosanitary Procedures for Fruit Fly (Tephritidae) Management (2005-010)

<div>Status box</div> <div>This is not an official part of the standard and it will be modified by the Secretariat after adoption.</div>	
<div>of this document</div>	2014-05-28
Document category	Draft new Annex to ISPM 26
Current document stage	2014-05 to SCCP
Major stages	<p>2005-11 Standards Committee (SC) recommended topic: Suppression and eradication procedures for fruit flies (2005-010)</p> <p>2006-04 CPM-1 (2006) added topic: Suppression and eradication procedures for fruit flies (2005-010) to the List of topics for IPPC standards</p> <p>2006-11 SC approved Specification 39 <i>Suppression and eradication procedures for fruit flies (Tephritidae)</i></p> <p>2009-09 Technical Panel on Pest Free Areas and Systems Approaches for Fruit Flies (TPFF) drafted text</p> <p>2011-01 TPFF recommended draft ISPM <i>Phytosanitary Procedures for Fruit Fly (Tephritidae) Management (2005-010)</i> to SC as an annex to ISPM 26:2006</p> <p>2011-05 SC noted TPFF recommendation</p> <p>2012-04 SC reviewed draft ISPM and returned it to steward for redrafting</p> <p>2012-12 Steward revised draft in consultation with TPFF</p> <p>2013-05 SC revised in meeting and approved for member consultation</p> <p>2013-07 Submitted for member consultation</p> <p>2014-02 Steward revised draft ISPM</p> <p>2014-04 Steward revised based on TPG comments</p> <p>2014-05 SC-7 reviewed, revised and approved for SCCP</p>
Steward history	<p>2005-11 SC Mr Odilson RIBEIRO E SILVA (BR, Lead Steward)</p> <p>2008-11 SC Mr David OPATOWSKI (IL, Lead Steward)</p>

comments on IPPC OCS Review Test 5

Paragraph Id

refres

Comments

enter an optional comment:

attach a file

This is a test editorial comment

and/or edit the text of the paragraph below:

Arial

B I U

X

NB

SP

This is not an official part of the standard and it will be modified by the Secretariat after adoption and therefore we should not comment on this table.

Category:

<Blank>

<Blank>

EDITORIAL

SUBSTANTIVE

TECHNICAL

TRANSLATION

Apply

Apply+Accept

Cancel

Navigate

other c

ts: >>

Accept/Close al

Give Reason?

Never

Track Changes



Way forward

- Face-to-face presentations and demonstrations at Regional Workshops
 - Webinars (group or one-on-one) as requested
 - Contact: IPPC-OCS@fao.org
 - OCS resource page, with multi-lingual user manual and videos: <https://www.ippc.int/en/online-comment-system/>
 - Next goal: to increase the percentage of NPPOs and RPPOs sending comments on draft standards.
- Let's make of this a team effort!



Questions?

